

**Meeting of the Advisory Committee of the  
Valley Clean Energy Alliance (VCEA)  
November 6, 2017  
5:30 PM**

Woodland Senior & Community Center – Room #4, 2001 East Street, Woodland, 95778

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Mitch Sears, VCEA Interim General Manager, at least 2 working days before the meeting at (530) 757-5610 or msears@cityofdavis.org.

If you have anything that you wish to be distributed to the Advisory Committee and included in the official record, please hand it to a member of VCEA staff who will distribute the information to the Committee members and other staff.

**Committee Members:**

Mark Aulman, Marsha Baird, Amanda Beck, Gerry Braun, Tom Flynn, Yvonne Hunter, Lorenzo Kristov, Christine Shewmaker, David Springer

**5:30 PM CALL TO ORDER**

**1. Welcome and Roll Call**

**2. Approval of Agenda**

**3. Public Comment**

This item is reserved for persons wishing to address the Committee on any VCEA-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Committee are customarily limited to two minutes per speaker, but an extension can be provided at the discretion of the Chair.

**4. Committee Member, Staff, Board Announcements**

Representatives of VCEA staff and active sub-committees may request time to provide updates on on-going work. Sub-committee recommendations requiring Committee attention require a regular agenda item. Summaries of written reports received by the committee in advance of the meeting will receive a time allocation of up to ten minutes. Otherwised, the time allocation will be five minutes, including questions and answers. The committee may decide to allocate additional time at the end of the regular agenda.

**CONSENT AGENDA**

**5. Approval of Minutes from September 27, 2017 Committee Meeting**

**REGULAR AGENDA**

**6. Action. Consider Adoption of Community Advisory Committee Long Range Calendar/ Work Plan. The purpose of the Calendar/Work Plan is to plan future agenda items based on topics to be covered at upcoming VCEA Board meetings. (25 minutes)**

- 7. Action. Launch Phase Outreach Task Group Recommendation on Draft Valley Clean Energy Alliance Strategic Marketing and Communications Plan. (30 minutes)**
- 8. Action. Consider feedback on draft VCEA Vision Statement. Revise draft Vision Statement if necessary and recommend Board adoption. (10 minutes)**
- 9. Review. Consider updated Load Forecasts, Procurement Approach, and final submitted Implementation Plan. (30 minutes)**
- 10. Presentation. Introduction of draft Energy Trading and Risk Management Policy. (15 minutes)**
- 11. Long Range Calendar, Meeting Schedule, Next Meeting Agenda (5 minutes)**
- 12. Adjournment (Approximately 7:30pm)**

Public records that relate to any item on the agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. Until VCEA has offices, the Board has designated the Department of Community Development and Sustainability at the City of Davis located at 23 Russell Blvd, Davis, CA for the purpose of making those public records available for inspection. The documents are also available on the City of Davis website located at: <http://cityofdavis.org/city-hall/commissions-and-committees/valley-clean-energy-alliance>.