

Valley Clean Energy Alliance (VCEA) Community Advisory Committee (CAC) Meeting Thursday, January 23, 2020 at 5:30 p.m. City of Woodland Council Chambers 300 1st Street, Woodland, CA 95695

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Alisa Lembke, VCEA Board Clerk/Administrative Analyst, at least two (2) working days before the meeting at (530) 446-2754 or <u>Alisa.Lembke@valleycleanenergy.org</u>.

If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of VCEA staff who will distribute the information to the Board members and other staff.

Committee Members: Gerry Braun (Chair), Christine Shewmaker (Vice-Chair), Marsha Baird (Secretary), Mark Aulman, Yvonne Hunter, Lorenzo Kristov, David Springer, and Christine Casey

5:30 PM CALL TO ORDER

1. Approval of Agenda

- 2. Public Comment This item is reserved for persons wishing to address the Advisory Committee on any VCEArelated matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Committee are customarily limited to two minutes per speaker, but an extension can be provided at the discretion of the Chair.
- 3. Brief VCEA Staff and Advisory Task Group Reports (≈ 10 minutes)- Representatives of VCEA staff and active Task Groups will provide updates on on-going staff and task group work. Task Group recommendations requiring Committee attention require a regular agenda item. Summaries of written reports received by the Committee in advance of the meeting will receive a time allocation of up to ten minutes. Otherwise, the time allocation will be five minutes, including questions and answers. The Committee may decide to allocate additional time at the end of the regular agenda.

A. Task Group Reports

B. 1/9/2020 Board meeting recap

CONSENT AGENDA

- 4. Approval of December 5, 2019 Committee Special Meeting Minutes.
- 5. Receive Customer Enrollment Update as of January 16, 2020.



REGULAR AGENDA (≈ 5:45 p.m.)

- 6. CAC discussion on Task Groups to determine structure for 2020. (≈ 45 minutes) (Discussion)
- 7. Review Vision Statement. (≈ 15 minutes) (Discussion)
- 8. Receive update on potential acquisition of PG&E's local electricity distribution system. (≈ 5 minutes) (Informational)
- 9. Election of Officers for 2020. (≈ 15 minutes)
- 10. Receive and update Community Advisory Committee 2019 Long-Term Calendar. (~ 5 minutes) (Discussion)
- 11. Advisory Committee Member and Staff Announcements (≈ 5 minutes) Action items and reports from members of the Advisory Committee, including announcements, future agenda items, and reports on meetings and information which would be of interest to the Committee or the public.

The next Community Advisory Committee meeting has been scheduled for Thursday, February 27, 2020 at City of Davis Senior Center, Senior Activities Room, located at 646 A Street, Davis, California 95616.

The next Valley Clean Energy Alliance *Board* meeting is scheduled for Thursday, February 13, 2020 at 5:30 p.m. at the City of Davis Community Chambers, located at 23 Russell Boulevard, Davis, California 95616.

12. Adjournment

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. VCEA public records are available for inspection by contacting Board Clerk Alisa Lembke at (530) 446-2750 or <u>Alisa.Lembke@ValleyCleanEnergy.org</u>. Agendas and Board meeting materials can be inspected at VCEA's offices located at 604 2nd Street, Davis, California 95616; those interested in inspecting these materials are asked to call (530) 446-2750 to make arrangements. Documents are also available on the Valley Clean Energy website located at: <u>www.valleycleanenergy.org/cac-meetings</u>.

Staff Report - Item 4

то:	VCEA Community Advisory Committee
FROM:	Alisa Lembke, Board Clerk/Administrative Analyst
SUBJECT:	CAC December 5, 2019 Special Meeting Minutes
DATE:	January 23, 2020

Recommendation

Receive, review and approve the attached December 5, 2019 CAC special meeting minutes.



MINUTES OF THE VALLEY CLEAN ENERGY ALLIANCE COMMUNITY ADVISORY COMMITTEE SPECIAL MEETING THURSDAY, DECEMBER 5, 2019

Chair Braun opened the Community Advisory Committee of the Valley Clean Energy Alliance in a special meeting on Thursday, December 5, 2019 beginning at 5:30 p.m. at the City of Davis Community Chambers, conference room, located at 23 Russell Boulevard, Davis, California.

Welcome and Roll Ca Committee Members	II Present: Gerry Braun (Chair), Christine Shewmaker (Vice-Chair), Marsha Baird, Yvonne Hunter, David Springer and Christine Casey
Committee Members	Absent: Mark Aulman, Lorenzo Kristov
Approval of Agenda	Yvonne Hunter made a motion to approve the December 5, 2019 agenda, seconded by Marsha Baird. Motion passed with Mark Aulman and Lorenzo Kristov absent.
Public Comment	Chair Braun opened the floor for public comment. No public comment.
VCEA Staff and Advisory task Group Reports	Outreach Task Group: Ms. Hunter provided a brief update to those present on a draft newsletter, draft UltraGreen customer interview highlights, and preparation of VCE's potential acquisition of PG&E's local electricity distribution system.
	Legislative / Regulatory Task Group: Ms. Hunter provided an update that the Task Group is working on compiling accomplishments in 2019 and how to improve.
	Rates and Services Task Group: Nothing to report at this time.
	Interim General Manager Mitch Sears informed those present on the status of the vacant VCE Power Procurement and Assistant Manager position, including a transition plan in place. In addition, Mr. Sears provided the status of power purchase agreements for VCE's long term power procurement contracts.
Approval of Items on Consent Agenda	 Ms. Hunter made a motion to approve the Consent items with Item 4 – September 26, 2019 meeting minutes amended to add clarification language on page 3 of the 2020 Short Term Procurement Plan, seconded by Christine Shewmaker. Motion passed with Chris Casey abstaining and Mark Aulman and Lorenzo Kristov absent. The following items were approved: Item 4: November 12, 2019 special meeting minutes as clarified; and Item 5: Customer Enrollment Update as of November 19, 2019



VCE Local Program Plan Development Update (Informational)	Mr. Sears introduced this item providing an update on the power purchase agreement for large hydro and the shortfall in 2019. The path moving forward is to make up this shortfall through open solicitations. It was briefly discussed about looking into Self Generation Investment Program (SGIP).
	VCE Staff Tessa Tobar provided an electric transportation (ET) program update with several slides, covering near and mid-term concepts, a 5 year program plan, and the next steps to implement the EV program. A discussion occurred regarding the cost of EV add-ons not paid by VCE customers, information on plug-in hybrids provided through the website, and how the SACOG grant can be integrated into VCE's EV programs. Ms. Tobar is to follow up with the CAC on how each jurisdiction stacks up in total emissions and to calculate total emissions by capita.
Update on 2020 PCIA and ERRA (Informational)	VCE Staff George Vaughn reviewed slides updating on the 2020 Power Charge Indifference Adjustment (PCIA) and Energy Resource Recovery Account (ERRA). Mr. Vaughn reviewed the background of PCIA and ERRA, Staff's preliminary analysis of likely PCIA scenarios: #1 – "As is", #2 – "PCIA to Cap", and #3 – "PCIA Exceed Cap" for fiscal years ending June 2020, 2021 and 2023. He concluded by providing Staff's preliminary assessment that the impact of the potential PCIA rate increase could be substantial. VCE should be able to absorb the PCIA impacts of scenario 2 without incurring additional debt or missing key covenants. Scenario 3, VCE may need to raise generation rates to maintain its financial standing. Without doing so, VCE will lose its cash reserves over time. In both the moderate and worst-case scenarios, both VCE's 90-day-cash reserve policy and Dividend policy may be impacted.
	CAC Members expressed the importance of maintaining cost competitiveness and VCE being able to set their own rates for customers within VCE's service territory. Mr. Sears informed those present that CalCCA is submitting comments. VCE Staff have been consistently in contact with River City Bank providing updates to them.
CAC preliminary discussion on Task Groups to determine structure for 2020 (Discussion)	Mr. Sears introduced this agenda item. Chairperson Braun facilitated a discussion about task groups – what the CAC needs to keep doing, is there more that the Committee and task groups can do, and the need to continue with the existing task groups. The Brown Act calls that task groups cannot go on indefinitely; therefore, they need to be revisited each year.
-	Several suggestions were made to form a new task group to address VCE's long term strategic planning, PG&E assets, governance structure, grid mix and renewable content, billing and possibly PCIA, rates, and regulatory issues. It was suggested/requested that the task groups provide an update every 3 months or quarterly. In addition, suggestions were made to 1) get the public involved to assist with bills, including potentially PCIA via the newsletter and website; and, 2) form short term task groups to vet out issues/questions as they arise. The Rates and Services Task Group assisted in Net Energy Metering (NEM), dividend and programs but no time was spent on rates.

Community Advisory Committee Minutes December 5, 2019

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Update on potential acquisition of PG&E's local electricity distribution system (Informational)	Mr. Sears provided an update on PG&E's bankruptcy, VCE's submittal of an offer to acquire the local electricity distribution system, and related efforts. VCE's offer was rejected and currently VCE is on standby and not investing in pursuing at this time. There is a collective cooperative approach being discussed, which Mr. Sears provided VCE's status and viewpoint. PG&E needs to be out of bankruptcy court by June 2020.
Long Range Calendar 2019 and draft 2020 Calendar	The 2020 draft long term calendar was reviewed. It was suggested that the CAC members be notified by August 2020 of the 2020 CalCCA annual meeting. Chairperson Braun asked VCE Staff what would be the Committee's involvement with the Integrated Resource Plan (IRP) discussion. Mr. Sears responded that another IRP workshop will be scheduled in January-February 2020 time frame, which the Committee should be involved in.
	scheduled for Thanksgiving day and Christmas Eve, be moved to the third Thursday of November and December 2020.
Election of Officers for 2020	Chairperson Braun informed those present that he, Christine Shewmaker, and Marsha Baird terms will be up in June 2020. A discussion on various topics occurred. Suggestions were made such as: fewer items with more detail on the agenda, a "new member" training session, quarterly updates on what other CCAs are doing, improving the recruitment process of new members, the CAC being kept abreast of issues and items that the Board addresses, and keeping the meetings concise and on time. It was briefly discussed who would be willing to serve in a position (Chair, Vice Chair, Secretary) in 2020. The election of officers was tabled to the next meeting in January 2020.
Advisory Committee Member and Staff Announcements	It was announced that there will be a presentation on climate adaptation from a French perspective tomorrow at 7 pm. at the Davis City Community Chambers. Chairperson Braun will be forwarding two items to the Board Clerk for distribution to the CAC Members.
Adjournment to Next Meeting	Meeting adjourned at 7:45 p.m. to the January 23, 2020 CAC meeting scheduled for 5:30 p.m. at the City of Woodland Council Chambers, located at 300 1 st Street, Woodland.

Alisa Lembke Board Clerk/Administrative Analyst

VALLEY CLEAN ENERGY ALLIANCE

Staff Report – Item 5

TO: VCEA Community Advisory Committee

FROM: Mitch Sears, Interim General Manager, VCEA

SUBJECT: Customer Enrollment Update (Information)

DATE: January 23, 2020

RECOMMENDATION

Receive the Customer Enrollment update as of January 16, 2020.

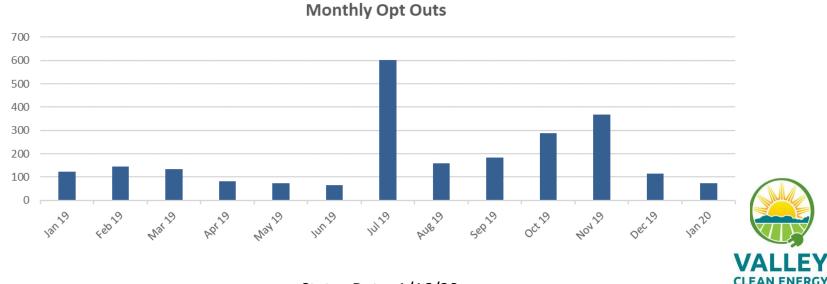
Attachment:

1. January 16, 2020 Customer Enrollment update

Item 14 - Enrollment Update

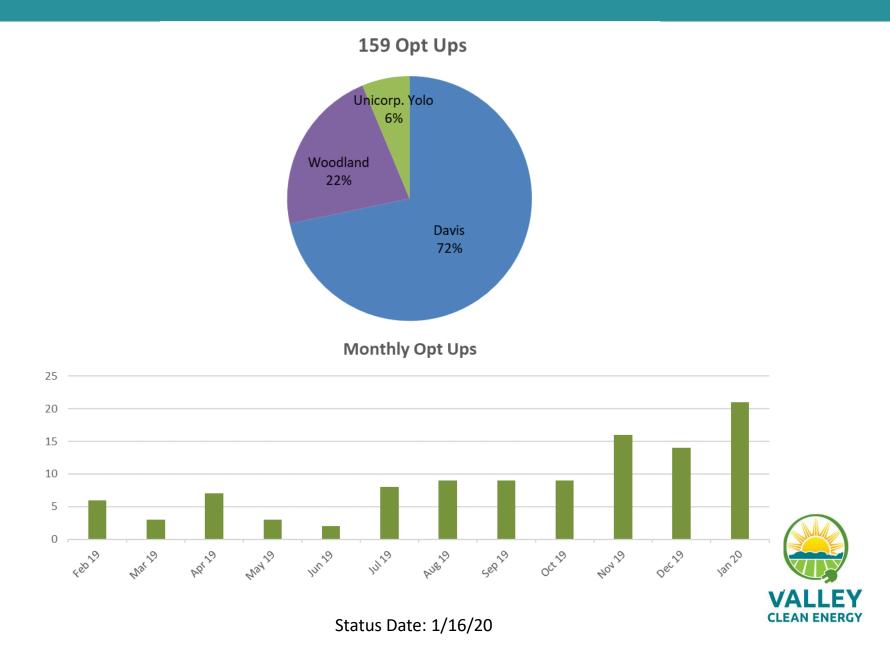
	Davis	Woodland	Yolo Co	Total	Ag	Commercial	Industrial	Residential
VCEA customers	25,542	18,705	9,231	53,478	1,757	5,717	5	45,999
Eligible customers	26,844	21,295	11,457	59,596	2,021	6,354	6	51,215
Participation Rate	95%	88%	81%	90%	87%	90%	83%	90%

• There are currently 6,336 NEM customers not included in this table. They will enroll throughout 2020.



Status Date: 1/16/20

Item 14 - Enrollment Update



Staff Report - Item 6

то:	VCEA Community Advisory Committee
FROM:	Mitch Sears, Interim General Manager Alisa Lembke, Board Clerk/Administrative Analyst
SUBJECT:	Task Group Structure for 2020
DATE:	January 23, 2020

Recommendation

Receive staff report, identify 2020 priorities for CAC activities, and assign CAC members to Task Groups.

The purpose of this report is to stimulate a discussion on task group structure. Staff requests that CAC members come prepared to:

- 1. Identify and prioritize what projects/tasks are needed in 2020
- 2. Identify task groups needed and their scope
- 3. Determine your ability to participate on one (or more) task group

In 2019, there were the following task groups and "charge":

- 1. <u>Regulatory/Legislative</u>
 - A. Members: Yvonne Hunter and Lorenzo Kristov
 - B. Charge:
 - (1) develop effective process to identify bills and regulations
 - (2) provide feedback and strategic advice on key legislative issues
 - (3) engage in CalCCA's regulatory work where and when appropriate
 - (4) see input on legislative and regulatory issues from CAC to solicit recommendation from CAC members on positions of those issues
 - (5) contribute to VCE's engagement with legislators and other stakeholders
 - (6) work with Outreach Task Group and staff on providing a framework for legislative and regulatory updates on the VCE website
- 2. Outreach
 - A. Members: Mark Aulman, Marsha Baird, Yvonne Hunter, Christine Casey
 - B. Charge:
 - (1) consult with Staff on short-term and long-term outreach strategies

- (2) help define audience segments and consult on appropriate messages and communications approaches
- (3) provide a sounding board to assist in message development and copy testing
- (4) solicit input from other CC members on audience segments, messages, and other issues relating to public information and outreach
- (5) review development procedures for marketing communications and public relations projects
- (6) conduct review of marketing materials at the draft (pre-release) stage prepare monthly summaries for the CAC on marketing materials in development pipeline
- 3. Rates and Services
 - A. Members: Marsha Baird, Gerry Braun, Christine Shewmaker
 - B. Charge:
 - (1) review costs, benefits and rate options for enrolling solar customers
 - (2) review reserve policies, targets, resource adequacy experience, future expected resource adequacy costs with Staff
 - (3) collaborate with Staff on dividend program options and provide recommendation(s)
 - (4) collaborate with Staff on plans for NEM customer enrollment and provide recommendation(s)
 - (5) review additional rate, service and program projects; collaborate with Staff; and provide recommendation(s)
 - (6) review services and programs offered by other CCAs and PG&E and make recommendations of options
 - (7) prepare monthly summaries and updates for CAC on issues being reviewed by task group

The following are some projects/tasks to consider for 2020 activities in addition to the tasks prioritized for 2019:

- 1. Strategic Planning
- 2. Update of short term and long-term vision statement

Staff Report – Item 7

TO:VCE Community Advisory CommitteeFROM:Mitch Sears, Interim General ManagerSUBJECT:Review of Valley Clean Energy's Integrated Vision StatementDATE:January 23, 2020

This staff report transmits VCE's Integrated Vision Statement.

The Vision Statement is also available on the website at: <u>https://valleycleanenergy.org/documents/</u>.

Attachment: VCE Integrated Vision Statement 11/16/17

Valley Clean Energy Alliance Integrated Vision for Community Choice Energy

Valley Clean Energy Alliance (VCEA) is a joint-powers authority working to implement a stateauthorized Community Choice Energy (CCE) program. Participating VCEA governments include the City of Davis, the City of Woodland and County of Yolo. The purpose of the VCEA is to enable the participating jurisdictions to determine the sources, modes of production and costs of the electricity they procure for the residential, commercial, agricultural and industrial users in their areas. PG&E would continue to deliver the electricity procured by VCEA and perform billing, metering, and other electric distribution utility functions and services. Customers within the participating jurisdictions would have the choice not to participate in the VCEA program.

Near-Termⁱ Vision

The near-term vision for VCEA is to provide electricity users with greater choice over the sources and prices of the electricity they use, by:

- Offering basic electricity service with higher renewable electricity content, at a rate competitive with PG&E;
- Developing and offering additional low-carbon or local generation options at modest price premiums;
- Establishing an energy planning framework for developing local energy efficiency programs and local energy resources and infrastructure; and
- Accomplishing the goals enumerated above while accumulating reserve funds for future VCEA energy programs and mitigation of future energy costs and risks.

Long -Term Vision

The future vision for VCEA is to continuously improve the electricity choices available to VCEA customers, while expanding local energy-related economic opportunities, by:

- Causing the deployment of new renewable and low carbon energy sources;
- Evaluating and adopting best practices of the electricity service industry for planning and operational management;
- Substantially increasing the renewable electricity content of basic electricity service, with the ultimate goal of achieving zero carbon emissions electricity;
- Developing and managing customized programs for energy efficiency, on-site electricity production and storage;
- Accelerating deployment of local energy resources to increase localized investment, employment, innovation and resilience;
- Working to achieve the climate action goals of participating jurisdictions to shape a sustainable energy future; and
- Saving money for ratepayers on their energy bills.
- Remaining open to the participation of additional jurisdictions.

ⁱ Launch Phase and First Year

Staff Report – Item 9

то:	VCE Community Advisory Committee
FROM:	Mitch Sears, Interim General Manager Alisa Lembke, Board Clerk/Administrative Analyst
SUBJECT:	Election of Officers for 2020
DATE:	January 23, 2020

Recommendation

- 1. Elect Chair and Vice-Chair from different member jurisdictions.
- 2. Remove the Secretary position.

Background

The VCE Board of Directors on December 13, 2016 via Resolution #2016-006 formed a Community Advisory Committee (CAC); on September 13, 2018, the Board approved the terms of service and officer position of members who serve on the Community Advisory Committee; and on October 18, 2018, the Board approved a three-year term for Community Advisory Committee members, how to determine the terms of service of current CAC members, and criteria for new member recruitment, solicitation and selection.

On November 15, 2018 the Board adopted Resolution 2018-030 which summarized VCE's solicitation and appointment process to the CAC and appointed the following Members. Note: As a result of a prior advertisement and solicitation of two vacant positions (City of Woodland and Yolo County), Ms. Christine Casey was appointed to the City of Woodland vacancy in December 2018.

At the Board's December 12, 2019 meeting, the City of Winters became members of VCE Joint Powers Agreement (JPA). Appointment of Winters' members to the CAC is scheduled for the Board's March or April meeting.

Below are the current expiration terms for the following members:

CLASS 2 – term expiring June 2020

Yolo Rep.– Marsha Baird Woodland Rep. – Christine Shewmaker Davis Rep.– Gerry Braun

CLASS 3 – term expiring June 2021

Yolo Rep.– Vacant Woodland Rep. - Christine Casey (appointed Dec 2018) Davis Rep.– Lorenzo Kristov

CLASS 1 – term expiring June 2022 (reappointed on 6/17/19)

Yolo Rep. – David Springer Woodland Rep. – Mark Aulman Davis Rep.– Yvonne Hunter

The stated preference of the CAC is that the Board Chair and Vice Chair positions alternate between jurisdictions, each serving one year in the position, with the Vice Chair becoming Chair the following year. Staff supports this general approach.

Based on feedback, the past Vice-Chair has chosen to not serve as Chair for 2020. Therefore, new officers for 2020 will need to be nominated and approved by the CAC.

Additionally, staff is recommending that the Secretary position be eliminated as staff believes the utility of the position is limited. Staff believes that one of the primary functions to provide a summary of CAC meeting actions can be adequately supplanted by the CAC meeting minutes provided to the Board.

Staff Report – Item 10

то:	VCE Community Advisory Committee
FROM:	Alisa Lembke, Board Clerk/Administrative Analyst
SUBJECT:	Board and CAC 2020 Long Range Calendar
DATE:	January 23, 2020

Please find attached the 2020 Board and Community Advisory Committee (CAC) Long Range Calendar. It lists upcoming meetings and proposed topics for discussion.

Please make suggestions if there are additional topics you wish to add.

Attachment:

1. 2020 Board and CAC Long Range Calendar

VALLEY CLEAN ENERGY

2020 Meeting Dates and *Proposed* Topics – Board and Community Advisory Committee

MEETING DATE		TOPICS	ACTION
January 9, 2020	<mark>Board</mark> WOODLAND	•	•
January 23, 2020	Advisory Committee WOODLAND	•	•
February 13, 2020	<mark>Board</mark> DAVIS	•	•
February 27, 2020	Advisory Committee DAVIS (Location subject to change due to IRP Public Workshop)	 Task Groups – Present Tasks/Projects Update on Regulatory Assistance Project Review Draft Integrated Resource Plan (IRP) / Public Workshop, CAC to provide recommendation 	 Informational Informational Informational/Action
March 12, 2020	<mark>Board</mark> WOODLAND	 Preliminary FY20/21 Operating Budget (Regular) Review Draft Integrated Resource Plan and CAC Recommendation River City Bank Revolving Line of Credit Appoint City of Winters seats to CAC 	 Review Informational / Action Action Action
March 26, 2020	Advisory Committee WOODLAND	 Long Term Load Forecast – Biannual 2020 Integrated Energy Planning Report 	Information
<mark>April 9, 2020</mark>	<mark>Board</mark> DAVIS	 Long Term Load Forecast – Biannual 2020 Integrated Energy Planning Report Adoption of Integrated Resource Plan (due May 1, 2020) 	InformationAction

April 23, 2020	Advisory Committee	•	
	DAVIS		
May 14, 2020	<mark>Board</mark> WOODLAND	•	•
May 28, 2020	Advisory Committee WOODLAND	Information related to 2021 Integrated Resource Plan Update	Information
<mark>June 11, 2020</mark>	<mark>Board</mark> DAVIS	 Final Approval of FY20/21 Operating Budget Extension of Waiver of Opt-Out Fees for one more year (??) Re/Appointment of Members to Community Advisory Committee 	 Approval Action Action
June 25, 2020	Advisory Committee DAVIS	 Information related to 2021 Integrated Resource Plan Update 	 Discussion
<mark>July 9, 2020</mark>	<mark>Board</mark> WOODLAND	•	•
July 23, 2020	Advisory Committee WOODLAND	Information related to 2021 Integrated Resource Plan Update	Discussion
August 13, 2020	<mark>Board</mark> DAVIS		
August 27, 2020	Advisory Committee DAVIS	Revised Procurement Guide – Review	Discussion
September 10, 2020	<mark>Board</mark> WOODLAND	 Residential Time of Use Rate Classes Report Discussion on River City Bank Revolving Line of Credit 	Information/DiscussionDiscussion
September 24, 2020	Advisory Committee WOODLAND	 Committee Evaluation of Calendar Year End (Draft Report) Revised Procurement Guide – Review Draft Recommendation 	DiscussionDiscussion
<mark>October 8, 2020</mark>	<mark>Board</mark> DAVIS	 Approval of FY19/20 Audited Financial Statements (James Marta & Co.) River City Bank Revolving Line of Credit 	ActionDiscussion/Action

October 22, 2020	Advisory Committee DAVIS	 Committee Evaluation of Calendar Year End (Draft Report) Revised Procurement Guide- Review Draft Recommendation 	DiscussionDiscussion
November 12, 2020	<mark>Board</mark> WOODLAND	•	•
November 26, 2020 Thanksgiving Holiday – Rescheduled to 3 rd Thursday, November 19, 2020	Advisory Committee WOODLAND	 Committee Evaluation of Calendar Year End (Draft Report) Revised Procurement Guide – Finalize Recommendation to Board 	 Discussion Action: Recommendation to Board
December 10, 2020	<mark>Board</mark> DAVIS	Election of Officers for 2020	Nominations
December 24, 2020 Rescheduled to 3 rd Thursday, December 17, 2020	Advisory Committee DAVIS	 Election of Officers for 2020 Finalization of Committee Calendar Year End Report 	NominationsApprove Report
January 14, 2021	<mark>Board</mark> WOODLAND	 Receive CAC Calendar Year End Report Approve Revised Procurement Guide 	Receive ReportAction
January 28, 2021	Advisory Committee WOODLAND	Review and Discuss Task Groups	Discuss/Action