



**Special Meeting of the Valley Clean Energy Alliance
Board of Directors
Wednesday, January 23, 2019 at 5:30 p.m.
Yolo County Board of Supervisors Chambers,
625 Court Street, Room 206, Woodland, CA 95695**

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Alisa Lembke, VCEA Board Clerk/Administrative Analyst, at least two (2) working days before the meeting at (530) 446-2754 or Alisa.Lembke@valleycleanenergy.org.

If you have anything that you wish to be distributed to the Board and included in the official record, please hand it to a member of VCEA staff who will distribute the information to the Board members and other staff.

Please note that the numerical order of items is for convenience of reference. Items may be taken out of order on the request of any Board member with the concurrence of the Board. Staff recommendations are advisory to the Board. The Board may take any action it deems appropriate on any item on the agenda even if it varies from the staff recommendation.

Board Members: Tom Stallard (Chair/City of Woodland), Gary Sandy (Vice Chair/Yolo County), Lucas Frerichs (City of Davis), Angel Barajas (City of Woodland), Don Saylor (Yolo County), and Dan Carson (City of Davis)

5:30 p.m. Call to Order

- 1. Welcome and Roll Call**
- 2. Approval of Agenda**
- 3. Public Comment:** This item is reserved for persons wishing to address the Board on any VCEA-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Board are customarily limited to two minutes per speaker, but an extension can be provided at the discretion of the Chair.

CLOSED SESSION

- 4. Conference with Legal Counsel – Anticipated Litigation**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case.

CONSENT AGENDA

- 5. Approval of Draft December 13, 2018 Meeting Minutes.**

6. **Receive 2019 Long Range Calendar.**
7. **Receive Financial Update – November 30, 2018 (unaudited) financial statements.**
8. **Receive January 16, 2019 Regulatory Update provided by Keyes & Fox.**
9. **Receive January 14, 2019 Customer Enrollment Update and Monthly Call Center Report as of January 9, 2019.**
10. **Approve contract extensions of Energy Services Consultants: LEAN Energy and Donald Dame.**
11. **Approve contract amendment to extend term, revise scope of services, and increase contract amount of Keyes & Fox, Regulatory Counsel.**
12. **Approve proposal to retain Pacific Policy Group for lobbying services.**
13. **Approve updates to Valley Clean Energy Employee Handbook.**

REGULAR AGENDA

14. **Update Procurement Authority / Adopt the VCEA Short Term Procurement Guide revisions and approve Financial Delegation for Staff and SMUD to procure energy for 2020 consistent with the VCEA Procurement Policy and Short-Term Procurement Guide. (Action)**
15. **Customer Outreach and Marketing Update. (Informational)**
16. **Provide update to Valley Clean Energy Board regarding the California Public Utilities Commission’s Decision on Energy Resource Recovery Account, including Power Charge Indifference Adjustment. (Informational)**
17. **Update on potential PG&E bankruptcy. (Informational)**
18. **Board Member and Staff Announcements:** Action items and reports from member of the Board, including announcements, AB1234 reporting of meetings attended by Board Members of VCEA expense, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Board or the public.

The next VCEA Board meeting: Thursday, February 14, 2019 at 5:30 p.m. at the City of Davis Community Chambers, 23 Russell Boulevard, Davis, CA 95616.

19. Adjournment:

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. VCEA public records are available for inspection by contacting Board Clerk Alisa Lembke at (530) 446-2750 or Alisa.Lembke@ValleyCleanEnergy.org. Agendas and Board meeting materials can be inspected at VCEA’s offices located at 604 Second Street, Davis, California 95616; those interested in inspecting these materials are asked to call (530) 446-2750 to make arrangements. The documents are also available on the Valley Clean Energy website located at: <https://valleycleanenergy.org/about-us/meetings/>