

**VALLEY CLEAN ENERGY ALLIANCE
COMMUNITY ADVISORY COMMITTEE**

Staff Report – Item 9

TO: VCE Community Advisory Committee

FROM: Mitch Sears, Interim General Manager
Alisa Lembke, Board Clerk/Administrative Analyst

SUBJECT: Election of Officers for 2020

DATE: January 23, 2020

Recommendation

1. Elect Chair and Vice-Chair from different member jurisdictions.

2. Remove the Secretary position.

Background

The VCE Board of Directors on December 13, 2016 via Resolution #2016-006 formed a Community Advisory Committee (CAC); on September 13, 2018, the Board approved the terms of service and officer position of members who serve on the Community Advisory Committee; and on October 18, 2018, the Board approved a three-year term for Community Advisory Committee members, how to determine the terms of service of current CAC members, and criteria for new member recruitment, solicitation and selection.

On November 15, 2018 the Board adopted Resolution 2018-030 which summarized VCE's solicitation and appointment process to the CAC and appointed the following Members. Note: As a result of a prior advertisement and solicitation of two vacant positions (City of Woodland and Yolo County), Ms. Christine Casey was appointed to the City of Woodland vacancy in December 2018.

At the Board's December 12, 2019 meeting, the City of Winters became members of VCE Joint Powers Agreement (JPA). Appointment of Winters' members to the CAC is scheduled for the Board's March or April meeting.

Below are the current expiration terms for the following members:

CLASS 2 – term expiring June 2020

Yolo Rep.– Marsha Baird

Woodland Rep. – Christine Shewmaker

Davis Rep.– Gerry Braun

CLASS 3 – term expiring June 2021

Yolo Rep.– Vacant

Woodland Rep. - Christine Casey (appointed Dec 2018)

Davis Rep.– Lorenzo Kristov

CLASS 1 – term expiring June 2022 (reappointed on 6/17/19)

Yolo Rep. – David Springer

Woodland Rep. – Mark Aulman

Davis Rep.– Yvonne Hunter

The stated preference of the CAC is that the Board Chair and Vice Chair positions alternate between jurisdictions, each serving one year in the position, with the Vice Chair becoming Chair the following year. Staff supports this general approach.

Based on feedback, the past Vice-Chair has chosen to not serve as Chair for 2020. Therefore, new officers for 2020 will need to be nominated and approved by the CAC.

Additionally, staff is recommending that the Secretary position be eliminated as staff believes the utility of the position is limited. Staff believes that one of the primary functions to provide a summary of CAC meeting actions can be adequately supplanted by the CAC meeting minutes provided to the Board.