

**VALLEY CLEAN ENERGY ALLIANCE
COMMUNITY ADVISORY COMMITTEE**

Staff Report Item 8

TO: VCEA Community Advisory Committee
FROM: Alisa Lembke, Board Clerk/Administrative Analyst
SUBJECT: Setting Regular Meeting Dates for 2019
DATE: January 24, 2019

Background:

The information below is provided to facilitate a discussion to set CAC meeting dates for the 2019 calendar year.

At the CAC's December 3, 2018 meeting, Staff was asked to inquire with all CAC Members if they could meet on a consistent day of the week each month, rather than meeting approximately ten (10) days prior to a Board meeting. Staff reviewed their calendars and selected the 4th week (Monday, Wednesday, or Thursday) as an option. Staff received the following responses:

4 th Week of the Month			
	Monday	Wednesday	Thursday
Gerry Braun	X	X	X
Christine Shewmaker		X	X
Marsha Baird	X	X	
Yvonne Hunter	X1	X2	X3
Mark Aulman		X	
David Springer	X	X Possibly	
Lorenzo Kristov			X
Christine Casey	X1	X2	X1

X# = 1st, 2nd, and 3rd choice (if provided)

The Board is scheduled to meet the second Thursday of the month; however, sometimes their regular meeting is canceled, and a special meeting is scheduled to accommodate other Agency meeting dates, such as the California Public Utilities Commission meetings.

CAC meetings dates and locations according to the long-term calendar (approximately 10 days prior to a Board meeting) have been secured.