

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report Item - 7**

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**TO:** VCE Community Advisory Committee

**FROM:** Mitch Sears, Interim General Manager

**SUBJECT:** Community Advisory Committee Administration

**DATE:** August 29, 2018

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**Background:**

At the July 30, 2018 meeting, CAC Members discussed looking at a variety of items underneath the heading of “administration” of the CAC Subcommittee, such as what has been accomplished, future goals of the CAC, and terms and organization of its Members.

The Community Advisory Committee (CAC) was created by the Board in December 2016 with their first meeting held in mid 2017. In September 2017, the Board adopted a “charge” for the CAC outlining its goals, purpose and direction, including drafting a Vision Statement, which was later adopted by the Board in November 2017. The CAC has been involved with many aspects of VCE during Phase I of its formation, creation and launch.

As VCE moves into Phase II (operations), the following information and attachments are provided for discussion purposes with the goal of the CAC providing a report and/or recommendations to the VCE Board regarding its purpose and function going forward.

**Progress Report Development:**

Attached are:

1. Draft Progress Report providing an outline of what the report may entail.
2. Original “Charge” adopted by Board on September 20, 2017
3. Vision Statement adopted by Board on November 16, 2017
4. Summary of CAC’s (past) recommendations to the Board
5. Task Group Summaries:
  - a. Regulatory / Legislative Task Group
  - b. Outreach Task Group
  - c. Draft Energy Task Group

### **CAC Second Year Workplan, including reviewing IRP Action Plan Activities:**

Attached is a draft Integrated Resource Plan (IRP) listing of possible local resource related Action Plan items.

### **Review/recommend update to CAC charge:**

A redlined version of the original charge is attached showing suggested changes.

### **Task Group Assignments and Requests for Task Group Assistance:**

Currently, the Task Groups are as follows:

**Regulatory / Legislative:** Yvonne Hunter, Christine Shewmaker, Lorenzo Kristov  
and Tom Flynn

**Outreach:** Yvonne Hunter, Mark Aulman and Marsha Baird

**Energy:** Gerry Braun, Tom Flynn, Davis Springer and Lorenzo Kristov

### **Terms (length) of Members Appointment and how to stagger the terms:**

Staff offer the following information collected on subcommittees of other Community Choice Aggregation programs (CCAs). In addition, Staff provide some general information about other CCAs/JPAs/Programs.

- Of the sixteen (16) CCA's currently listed on LEAN Energy's website, seven (7) have no CAC or subcommittees listed.
- CAC range in size from 9 – 15 members.
- Terms range between 2-4 years.
- Most CAC's have staggered terms. To do this, most CAC's initially randomly selected members to have staggered appointed terms.
- Some CAC's have term limits, others do not.

Staff recommend the following:

- Three year terms, with the option to be reappointed for additional terms.
- Create three "graduation classes" of three CAC members – one from each member jurisdiction to keep consistency of knowledge on the Subcommittee; therefore, Class 1 would be a two-year term, Class 2 would be a three-year term, and Class 3 would be a four-year term all expiring in June to coincide with VCE's fiscal year end.

**CLASS 1 – term expiring June 2020**

Davis rep  
Woodland rep  
Yolo County rep

**CLASS 2 – term expiring June 2021**

Davis rep  
Woodland rep  
Yolo County rep

**CLASS 3 – term expiring June 2022**

Davis rep  
Woodland rep  
Yolo County rep

As with most Boards and/or Subcommittees the person assigned to chair the entity is assigned to a one (1) year term with the vice chair taking over as chair the following year. Members are typically circulated through all positions.

**Solicitation of New Members/Appointment by Board:**

The Board of Directors of each CCA assign a member(s) to their subcommittee(s). The appointment of new members can be recommended by the existing subcommittee. When there is a vacancy on a subcommittee, solicitations should be “advertised” providing the subcommittee’s “charge” information; requesting specific experience and knowledge; and, providing the expectations, including time commitment, that is being requested. The applicant should provide a letter of interest to the Board of Directors outlining their interest, skills, knowledge and reason for “applying”.

**Recording of Board meetings:** Staff looked at other JPAs and programs as to whether or not they videotaped their Board meetings. Of the nineteen (19) reviewed (11 CCAs and 8 JPA’s/programs), eight (8) recorded their meetings of which five (5) are CCAs.

Similar to the Woodland-Davis Clean Water Agency (WDCWA) which holds their Board meetings both in Davis and Woodland, VCEA Board meetings could be video recorded at a cost of **approximately** \$225 to \$400 per two (2) hour meeting. The recording would be uploaded by City Staff then made available to VCEA Staff to post on the VCEA website.

**Long Range Calendar:** Goals of the CAC can be placed on the long-range calendar which will assist with not only keeping the CAC Members on “task” but will also inform the Board of your target dates. The long-range calendar is meant to be a general guideline which will change throughout the course of the year as new items are introduced and can be placed on the consent or regular agenda as necessary. Attached are the 2018 and 2019 (draft) long range calendars.

**Valley Clean Energy Alliance**  
**Community Advisory Committee**  
**Draft Progress Report: First Year, Launch Phase**  
**September 2017 – August 2018**

Purpose:

The Community Advisory Committee of the Valley Clean Energy Alliance held their first meeting on August 22, 2017. This report summarizes the main activities during their first year. The report will be used to guide recommendations to the Board for CAC activities in the coming year.

Year One (Launch Phase) Main Issues:

- 

Year Two (Operational) Suggested Priorities:

- 

Learnings from Year One/Advice for Year Two:

- 

Attachments:

- VCE Vision Statement
- CAC Charge from Board
- CAC Recommendations (motions) to the Board
- Task Group Summaries
  - Energy
  - Legislative/Regulatory
  - Outreach

Valley Clean Energy Alliance Advisory Committee

**Advisory Committee “Charge”**

**Adopted 9-20-2017**

Consistent with the policy adopted by the Valley Clean Energy (VCEA) Board of Directors, the VCEA Advisory Committee adopts the Charge to:

- Advise the VCEA Board of Directors on VCEA’s general policy and operational objectives, including portfolio mix and objectives, as well as technical, market, program and policy areas;
- Collaborate with VCEA staff and consultants with community outreach to and liaison with member communities;
- Provide a public forum to inform, advise and consult through community discussions on energy related issues and a wide variety of strategies to reduce carbon emissions;
- Collaborate with VCEA staff with monitoring legislative and regulatory activities related to Community Choice Energy issues.

In order to achieve the goals and mission of VCEA, the Advisory Committee will develop, periodically review and update a workplan for the short and longer terms. The Committee will assist in the development of a Vision Statement to recommend to the VCEA Board of Directors. The Advisory Committee will also engage, evaluate, and make recommendations on select items to the VCEA Board, Staff and consultants, and engage with VCEA member jurisdictions and others, as directed by the Board or initiated by the Advisory Committee.

The Advisory Committee will periodically review this charge and make recommendations for changes to the Board of Directors in order to reflect new issues, opportunities and challenges impacting the VCEA.

## Valley Clean Energy Alliance

### Integrated Vision for Community Choice Energy

Valley Clean Energy Alliance (VCEA) is a joint-powers authority working to implement a state-authorized Community Choice Energy (CCE) program. Participating VCEA governments include the City of Davis, the City of Woodland and County of Yolo. The purpose of the VCEA is to enable the participating jurisdictions to determine the sources, modes of production and costs of the electricity they procure for the residential, commercial, agricultural and industrial users in their areas. PG&E would continue to deliver the electricity procured by VCEA and perform billing, metering, and other electric distribution utility functions and services. Customers within the participating jurisdictions would have the choice not to participate in the VCEA program.

#### Near-Term<sup>i</sup> Vision

The near-term vision for VCEA is to provide electricity users with greater choice over the sources and prices of the electricity they use, by:

- Offering basic electricity service with higher renewable electricity content, at a rate competitive with PG&E;
- Developing and offering additional low-carbon or local generation options at modest price premiums;
- Establishing an energy planning framework for developing local energy efficiency programs and local energy resources and infrastructure; and
- Accomplishing the goals enumerated above while accumulating reserve funds for future VCEA energy programs and mitigation of future energy costs and risks.

#### Long -Term Vision

The future vision for VCEA is to continuously improve the electricity choices available to VCEA customers, while expanding local energy-related economic opportunities, by:

- Causing the deployment of new renewable and low carbon energy sources;
- Evaluating and adopting best practices of the electricity service industry for planning and operational management;
- Substantially increasing the renewable electricity content of basic electricity service, with the ultimate goal of achieving zero carbon emissions electricity;
- Developing and managing customized programs for energy efficiency, on-site electricity production and storage;
- Accelerating deployment of local energy resources to increase localized investment, employment, innovation and resilience;
- Working to achieve the climate action goals of participating jurisdictions to shape a sustainable energy future; and
- Saving money for ratepayers on their energy bills.
- Remaining open to the participation of additional jurisdictions.

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<sup>i</sup> Launch Phase and First Year

**Valley Clean Energy Alliance (VCEA) Community Advisory Committee (CAC)**  
**Summary of Recommendations (Motions) made to Board**  
**September 2017 – August 2018**

- Motion to approve the creation of 3 task groups: Energy task group, Legislative/Regulatory task group, Outreach task group. Motion passed unanimously.
- Motion to give the feedback to Circlepoint that Option 2 of product logos was headed in the right general direction. Motion passed with 2 abstentions.
- Motion to recommend board approval of the Draft Strategic Marketing and Communications Plan, including Subcommittee comments and responses from Circlepoint. Motion passed unanimously.
- Motion to recommend a Draft Vision Statement (Rev 5) for Board approval. Motion passed unanimously.
- Motion to support staff recommendation on Power Mix targets and rates for 2018, with the change that the renewables percentage be increased to 42%. The CAC recommends that when VCEA is looking at 2019 and beyond, VCEA should:
  - Evaluate increasing renewable percentage in the mix
  - Beginning in year 1, lay foundation for including local renewable resources as a part of the mix.
  - Motion passed, vote 5-2-1.
- Motion to support the staff recommendation on the reserve policy. Motion passed, vote 6-1-1.
- Motion to approve the below recommendation regarding VCEA staffing plan. Motion passed with one abstention.
  - 1) The committee agrees that all the positions in the chart are needed, and that further, there is a need for depth of subject matter knowledge and experience among VCEA employees. There is also a need for more than one person on the chart to be ready to step in when gaps arise, especially in cases involving permanent VCEA staff. Therefore, the position description for the AGM should require subject matter expertise in VCEA core business topics.
  - 2) The general manager and any assistant general managers should be full time and permanent.
  - 3) It will remain important to emphasize the separation of legal and leg/reg from SMUD by ensuring these functions do not report thru a SMUD employee or SMUD contractor.
  - 4) While the initial organization chart is adequate for the short term, i.e. launch phase and first year, it is not yet ideal in terms of preparation for the longer term. it will be important to review and if needed update it, annually at a minimum, to ensure adequate staffing both for near term operations and planning related to longer term goals as outlined in the long-term portion of the vision statement.
  - 5) Therefore, the committee recommends that staff start work on a plan for building local VCEA capacity, e.g. the band-width and technical/managerial expertise to engage with local companies that are actively delivering energy services and developing energy projects.
- Motion to recommend Board approval of draft Leg/Reg policy and procedures. Motion passed unanimously.
- Motion to recommend Board approval of delegation of authority to SMUD to begin execution of Procurement plan. Motion passed unanimously. The Advisory Committee requested periodic updates of how the procurements are going.

- Motion to recommend to the Board the adoption of the Customer and Data Policies with the incorporation of comments from Y. Hunter and C. Shewmaker. Motion passed unanimously.
- Motion on NEM Policy:
  - Recommend adoption modified Option 1, with modifications to make the VCEA offering better for existing NEM customers than PG&E's NEM rates.
  - Recommend that VCEA not use rates to create incentive for solar adoption, but should consider alternative, more flexible ways to incentivize solar, such as rebates, and in the future, incentives for adoption of solar+storage and other programs consistent with VCEA's vision.
  - Recommend coordinating with solar industry, as well as ag, commercial and residential solar customers to gather input for messaging about VCEA NEM rates.
  - Motion passed, vote 5-1.
- Motion to support staff recommendation to adopt Enterprise Risk Policy with wordsmithing from L. Kristov's email. Motion passed unanimously.
- Motion to support staff recommendation regarding UltraGreen product. Motion passed unanimously.
- Motion to support the staff recommendation on program launch related to energy rates, power mix and budgets. Motion passed unanimously.
- Motion to support staff recommendation on suspension of Forward PCC-2 Renewable Procurements. Motion passed with one abstention.
- Motion to request to the VCE Board to postpone the NEM enrollment until 2019 to allow for Staff to develop/finalize a modified policy and billing systems and ask that the Board address the NEM policy at their scheduled August 9, 2018 meeting. Motion passed unanimously.
- Motion to 1) accept Staff's recommendation to approve the IRP adopting Cleaner Base as its preferred portfolio with Local being the alternative portfolio; 2) direct Staff to insert in the appropriate places that VCEA look at local renewable proactively and incorporate local renewables where feasible and cost effective; and 3) approve the IRP Action Plan. Motion passed unanimously.
- Motion to accept Legislative/Regulatory Task Group's recommendation to recommend to the VCEA Board to support SB 100 (de Leon) Renewable Portfolio Standard GHG Emissions, consistent with CalCCA's position including the topics raised in CalCCA's letter dated January 16, 2018 to Honorable Kevin DeLeon that would result in withdrawal of support. Motion passed with 2 abstentions.
- Motion to accept Task Group's recommendation to recommend to the VCEA Board to take "No Position" on AB 813 (Holden) Multi-State Regional Transmission System Organization. Motion passed with one abstention.
- Motion to support Staff's recommendation on Long Term Renewables Procurement Solicitation Criteria/Policy except with respect to energy storage. Change "with a limitation of" to "with a preference for" battery storage systems integrated with a renewable project. Motion passed unanimously.
- Motion to accept Task Group's recommendation to recommend to the VCEA Board to: 1) Watch SB 1088 (Dodd) Safety, reliability and resiliency planning, 2) Oppose AB 893 (Garcia) Renewable Portfolio Standard. Geothermal, 3) Oppose unless amended SB 1347 (Stern) Energy storage systems: procurement, 4) Oppose AB 2208 (Aguilar-Curry) Electrical Utilities. Biomass. Geothermal, 5) Watch AB 2726 (Levine) California Global Warming Solutions Act of 2006, 6) Oppose SB 237 (Hertzberg) Direct Access. Motion passed unanimously.

## **VCE COMMUNITY ADVISORY COMMITTEE LEGISLATIVE/REGULATORY TASK GROUP 2018 ACTIVITIES REPORT**

**Task Group Members:** Yvonne Hunter (chair), Tom Flynn, Lorenzo Kristov, Christine Shewmaker

**Charge:** The charge to the VCEA Community Advisory Committee (CAC) from the VCEA board states that the CAC should “Collaborate with VCEA staff with monitoring legislative and regulatory activities related to Community Choice Energy issues.”

### **Highlights of Accomplishments:**

- Developed a procedure for the Task Group, the CAC, staff and the VCE board to use for reviewing legislation and proposed regulations so that VCE can adopt positions and engage in the legislative and regulatory process. Key to that process is to consider bills that CalCCA is following and has taken positions on.
- Considered eight bills before the Legislature in 2018 and recommended positions to the VCE board, through the CAC, on positions for VCE. With a few exceptions, the positions recommended reflected the positions adopted by CalCCA. Where the positions differed, the Task Group provided information on why a different position was recommended.
- Over time and with experience, the Task Group developed an effective and collaborative working process among its members that enables each member to weigh in with her or his perspective, learn from each other, prepare reports that reflect the members’ individual and collective ideas and forward well thought-out recommendations to the CAC for consideration.

### **Lessons Learned – Challenges and Opportunities**

#### **Challenges:**

- Identifying bills being tracked by CalCCA and the basis of CalCCA’s positions on those bills.
- Identifying bills and issues that CalCCA is not tracking, but which may be important to VCE.
- Refining the process by which VCE engages in the legislative process in a timely manner.

#### **Opportunities**

- Rethink the process by which the Task Group works with staff to identify bills CalCCA is tracking and for which CalCCA has adopted positions.
- Develop a process for the VCE to follow (and possibly engage in) other key issues not followed by CalCCA.
- Work with staff to refine the process by which VCE sends letters to the author and Legislature on bills so that VCE’s positions are communicated early and throughout the Legislative session. Consider ways to make VCEA’s positions on legislation and regulatory actions available to the public, for example through the website.
- Revisit the Leg/Reg Task Group overall procedures adopted in 2017 and refine as appropriate given the experience this year.

**VCE COMMUNITY ADVISORY COMMITTEE OUTREACH TASK GROUP (OTG)**  
**Draft 2017-18 ACTIVITIES REPORT**

**Task Group Members:** Mark Aulman (chair), Marsha Baird, Yvonne Hunter

**Highlights of Accomplishments:**

- Developed first iteration of Vision Statement (with Lorenzo)
- Worked with Mitch to define role of OTG, in support of staff
- Served as back-stop for staff to provide review content of website and draft mailing materials prepared by Circlepoint to improve quality of content
- Identified errors in web and printed materials developed by Circlepoint, specifically relating to solar and NEM policy
- Reviewed and critiqued web content throughout the VCE site
- Drafted new copy content as needed for web and printed materials
- Provided new photos for web and print collateral (Yvonne)
- Worked with Jim to review and revise NEM policy
- Worked with staff to plan and conduct two community workshops to seek input on proposed new NEM policy
- Edited letters to NEM customers
- Edited copy for web and print materials relating to NEM policy
- Conducted public outreach session for League of Women Voters
- Staffed tables at Davis Farmers' Market
- Monitored social media for VCE-related postings and replied as needed
- Worked with Jim to prepare edits to postcards
- Volunteered to assist Jim with agency review Q3 '18

**VCE COMMUNITY ADVISORY GROUP ENERGY TASK GROUP  
YEAR 1 REPORT AND OUTLOOK – Draft 8/22/18**

**Task Group Members:** Gerald Braun, Tom Flynn, Lorenzo Kristov, David Springer

**Charge:** The charge to the VCEA Community Advisory Committee (CAC) from the VCEA board states that the CAC should “advise the VCEA Board of Directors on VCEA’s general policy and operational objectives, including portfolio mix and objectives, technical, market, program and policy areas.”

**Highlights of Accomplishments:**

- Recommended portfolio mix and objectives for CAC consideration, including: 1) 42% RPS qualifying default option, 2) an all renewables option, 3) early introduction of an all-local renewables option, and 4) targets to increase the percentage of locally produced power.
- Recommended action steps toward development and integration of local clean energy resources and technologies.
- At the request of staff convened to review/advise regarding: 1) criteria for long term procurement, 2) IRP action steps, and 3) Defenders of Wildlife supply project standards.
- One or more task group members provided technical review of foundational documents including: 1) technical/operations consultant task orders, 2) staffing plan, 4) NEM policy, 5) risk management policy, and 6) power procurement guide.

**Lessons Learned – Challenges and Opportunities**

**Challenges:**

- Financial contingencies and staffing delays tend to focus staff/consultant/CAC engagement on operational concerns vs. planning.
- The task group does not have a chair. The CAC attempts to spread its work across its membership. This means seeking task group chair volunteers who do not have other coordination responsibilities. Coordination challenges and member interest in the work of other task groups also limits member willingness to serve as task group chair.
- Some current task group members lack flexibility to meet during work days, while staff and consultants (understandably) prefer day-time meetings.
- The goal for the CAC to have equal numbers of appointees from each member jurisdiction limits the pool of potential advisors from within the VCE service area and further limits the pool of unconflicted energy experts.

**Opportunities**

- VCE’s current organizational focus is narrow (two rate options, no customer-facing programs, and deferral of NEM customer enrollment). Only a narrow portion of the CAC’s broad energy-related charge needs to be addressed.
- Rethink criteria for Energy Task Group membership, e.g. consider recruiting/adding well qualified non-voting members having energy technical and market experience.
- Consider budgeting for action steps toward local clean energy programs and integration.

## VCEA Integrated Resource Plan

### Listing of Possible Local Resource Related Action Plan Activities

Priority	Title	Description
	<b>Five-year Business Plan</b>	<ol style="list-style-type: none"><li>1. Five year income statement, cash flow and reserve forecasts, balance sheet.</li><li>2. Planned new product offerings and related revenue targets, e.g. EV charging product.</li></ol>
	<b>Green Metrics</b>	<ol style="list-style-type: none"><li>1. Review PG&amp;E Green Comms information for member jurisdictions.</li><li>2. Summarize strategic implications of key individual jurisdiction trends.</li><li>3. First annual report summarizing actual vs. forecasted outcomes</li></ol>
	<b>Local Economic Impacts</b>	<ol style="list-style-type: none"><li>1. Review San Jose area CCA economic impact analysis</li><li>2. Determine valid methodology for evaluating economic benefits of local clean energy resource deployment in VCEA jurisdictions.</li><li>3. Recommend targets for balancing out of service area resources and in-service area resources.</li></ol>
	<b>Solar Plus Storage</b>	<ol style="list-style-type: none"><li>1. Identify cost forecasts for on-site, community and utility-scale solar and battery storage.</li><li>2. Evaluate and determine best long-term mix of storage coupled and stand-alone storage for on-site, in-service area and outside service area deployment.</li></ol>

## VCEA Integrated Resource Plan

### Listing of Possible Local Resource Related Action Plan Activities

Priority	Title	Description
	<b>Electrification</b>	<ol style="list-style-type: none"><li>1. Evaluate the economic implications of alternative heating end use decarbonization scenarios.</li></ol>
	<b>Electric Vehicles</b>	<ol style="list-style-type: none"><li>1. Determine impacts of EV deployment in the VCEA service territory.</li><li>2. Evaluate related early related demand response uses.</li><li>3. Evaluate future potential load leveling and energy security uses.</li><li>4. Evaluate EV charging incentive programs offered by other CCAs, e.g. SCP.</li></ol>
	<b>Community Solar</b>	<ol style="list-style-type: none"><li>1. identify inventory of potential sites in the service area, including and esp. brownfield sites.</li><li>2. Consider possible pilot program or project for Davis rental and multi-family customers.</li><li>3. Evaluate longer term program design options.</li></ol>
	<b>Net Zero</b>	<ol style="list-style-type: none"><li>1. Evaluate the impacts of new housing developments under the new state standard for net zero electricity.</li><li>2. Determine rate options consistent with equitable cost recovery and expected timing of net supply and net usage.</li></ol>

## VCEA Integrated Resource Plan

### Listing of Possible Local Resource Related Action Plan Activities

Priority	Title	Description
	<b>Efficiency/Other Customer-facing Programs</b>	<ol style="list-style-type: none"><li>1. Review programs offered by PG&amp;E and other CCAs.</li><li>2. Identify best fits for VCEA jurisdictions.</li></ol>
	<b>R&amp;D</b>	<ol style="list-style-type: none"><li>1. Create initial list of state and Federal programs and pending grant opportunities.</li></ol>
	<b>Local Clean Energy Businesses</b>	<ol style="list-style-type: none"><li>1. Create a list of clean energy businesses operating in the service territory for possible use in responding to customer inquiries.</li></ol>
	<b>Integrated Energy Analysis</b>	<ol style="list-style-type: none"><li>1. Review (and update?) DavisFREE integrated energy analysis and main report.</li><li>2. Determine future analysis needs for other jurisdictions.</li></ol>
	<b>Climate Action</b>	<ol style="list-style-type: none"><li>1. Develop an outline for energy sections of VCEA jurisdiction CAAPs</li><li>2. Convene meeting to discuss CAAPs with jurisdictions and possibly UC Davis.</li></ol>
	<b>PG&amp;E Coordination</b>	<ol style="list-style-type: none"><li>1. Recommend priorities for VCEA and member jurisdiction engagement with PG&amp;E.</li></ol>
	<b>Demand Forecasts</b>	<ol style="list-style-type: none"><li>1. Initiate demand forecasting specific to member jurisdictions.</li></ol>
	<b>Environmental Standards</b>	<ol style="list-style-type: none"><li>1. Recommend environmental guidelines for projects supplying electricity to VCEA.</li></ol>

Valley Clean Energy Alliance Advisory Committee

~~Draft Charge – Adopted 9-20-17~~ 9-15-17

Draft Updated 8-29-2018

Consistent with the policy adopted by the Valley Clean Energy (VCEA) Board of Directors, the VCEA Advisory Committee adopts the Charge to:

- Advise the VCEA Board of Directors on VCEA's ~~general policy and operational objectives, including portfolio mix and objectives, as well as technical, market, program and policy areas~~ strategic objectives as well as policies pertaining to operations, including strategies to reduce carbon emissions, accelerate development of local resources, and promote local energy resilience;
- Collaborate with VCEA staff and consultants with community outreach to and liaison with member communities;
- ~~Provide a public forum to inform, advise and consult through community discussions on energy related issues and a wide variety of strategies to reduce carbon emissions~~ Collaborate with VCEA staff and consultants with community outreach to and liaison with member communities;
- Collaborate with VCEA staff with monitoring legislative and regulatory activities related to Community Choice Energy issues.

In order to achieve the goals and mission of VCEA, the Advisory Committee will develop, periodically review and update a workplan for the short and longer terms. The Committee will ~~assist in the development of a Vision Statement to recommend to the VCEA Board of Directors~~ monitor organizational performance toward fulfillment of the VCEA Board of Director's Vision Statement and may recommend changes as required for consistency with Board decisions. The Advisory Committee will also engage, ~~evaluate, and make recommendations on select items to the with~~ VCEA Board, Staff and consultants through its task groups, and evaluate, and make recommendations on select items at the Board or Interim General Manager's request or in consultation with the Interim General Manager, ~~and engage with VCEA member jurisdictions and others, as directed by the Board or initiated by the Advisory Committee.~~

The Advisory Committee will periodically review this charge and make recommendations for changes to the Board of Directors in order to reflect new issues, opportunities and challenges impacting the VCEA.

**VALLEY CLEAN ENERGY**  
**2018 Meeting Dates and Topics – Board and Community Advisory Committee**

MEETING DATE		TOPICS	ACTION
May 10, 2018	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>Recontracting Master Agreement</li> </ul>	<ul style="list-style-type: none"> <li>Approve</li> </ul>
June 4, 2018	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>Integrated Resource Plan</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> </ul>
June 1, 2018 -- LAUNCH			
June 6, 2018	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>Integrated Resource Plan</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> </ul>
July 2, 2018	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>Integrated Resource Plan</li> </ul>	<ul style="list-style-type: none"> <li>Recommend</li> </ul>
July 12, 2018	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>Integrated Resource Plan</li> <li>NEM Enrollment – Postponement</li> </ul>	<ul style="list-style-type: none"> <li>Approve</li> <li>Approve</li> </ul>
July 30, 2018	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>NEM Policy Amendment Update</li> <li>Long Term Renewables Procurement Policy</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> <li>Recommend</li> </ul>
August 9, 2018	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>NEM Policy Amendment Update</li> <li>Long Term Renewables Procurement Policy</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> <li>Approve</li> </ul>
August 29, 2018 (Wednesday)	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>NEM Policy Amendment</li> </ul>	<ul style="list-style-type: none"> <li>Recommend</li> </ul>
Sept 13, 2018	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>NEM Policy Amendment</li> </ul>	<ul style="list-style-type: none"> <li>Approve</li> </ul>
October 1, 2018	<b>Advisory Committee</b>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

	DAVIS		
October 11, 2018	<b>Board</b> DAVIS	•	•
October 29, 2018	<b>Advisory Committee</b> WOODLAND	•	•
November 8, 2018	<b>Board</b> WOODLAND	•	•
December 3, 2018	<b>Advisory Committee</b> DAVIS	•	•
December 13, 2018	Board DAVIS	•	•

**VALLEY CLEAN ENERGY**  
**2019 Meeting Dates and Topics – Board and Community Advisory Committee**

MEETING DATE		TOPICS	ACTION
December 31, 2018 HOLIDAY	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Need to reschedule</li> </ul>	•
January 10, 2019	<b>Board</b> WOODLAND	•	•
February 4, 2019	<b>Advisory Committee</b> DAVIS	•	•
February 14, 2019	<b>Board</b> DAVIS	•	•
March 4, 2019	<b>Advisory Committee</b> WOODLAND	•	•
March 14, 2019	<b>Board</b> WOODLAND	•	•
April 1, 2019	<b>Advisory Committee</b> DAVIS	•	•
April 11, 2019	<b>Board</b> DAVIS	•	•
April 29, 2019	<b>Advisory Committee</b> WOODLAND	•	•
May 9, 2019	<b>Board</b> WOODLAND	•	•
June 3, 2019	<b>Advisory Committee</b> DAVIS	•	•

June 13, 2019	<b>Board</b> DAVIS	•	•
July 1, 2019	<b>Advisory Committee</b> WOODLAND	•	•
July 11, 2019	<b>Board</b> WOODLAND	•	•
July 29, 2019	<b>Advisory Committee</b> DAVIS	•	•
August 8, 2019	<b>Board</b> DAVIS	•	•
September 2, 2019 HOLIDAY	<b>Advisory Committee</b> WOODLAND	• Need to reschedule	•
September 12, 2019	<b>Board</b> WOODLAND	•	•
September 30, 2019	<b>Advisory Committee</b> DAVIS	•	•
October 10, 2019	<b>Board</b> DAVIS	•	•
November 4, 2019	<b>Advisory Committee</b> WOODLAND	•	•
November 14, 2019	<b>Board</b> WOODLAND	•	•
December 2, 2019	<b>Advisory Committee</b> DAVIS	•	•
January 9, 2020	<b>Board</b> DAVIS	•	•