

VALLEY CLEAN ENERGY ALLIANCE

Staff Report Item - 6

TO: VCEA Community Advisory Committee

FROM: Mitch Sears, Interim General Manager, VCEA
Emily Henderson, Administrative Assistant, VCEA

SUBJECT: Advisory Committee Long Range Calendar/ Work Plan

DATE: November 6, 2017

Recommendation

Approve the proposed Long Range Calendar / Work Plan

Analysis and Discussion

The purpose of the Long Range Calendar/Work Plan is to plan future agenda items based on topics to be covered at upcoming VCEA Board meetings.

Meeting Dates & Locations

On September 20, the VCEA Board adopted a regular meeting schedule to meet on the 2nd Thursday of each month for the rest of 2017 and 2018. To facilitate effective coordination between the Community Advisory Committee (CAC), and the VCEA Board, staff recommends the schedule below, in which the CAC would meet on monthly on Monday evenings at 5:30pm, generally 10 days prior to the VCEA Board meetings. Staff proposes that the Advisory Committee rotate between one Woodland meeting location and one Davis meeting location:

- Davis Senior Center - Activity Room: 646 A Street, Davis CA 95616
- Woodland Community & Senior Center: 2001 East Street, Woodland, CA 95776

Attachment

1. CAC Long Range Calendar/Work Plan

VALLEY CLEAN ENERGY ALLIANCE
Advisory Committee

2017-8 Advisory Committee and Board Meeting Dates and Topics

MEETING DATE		TOPICS	ACTION	LOCATION
November 6, 2017	Advisory Committee	<ul style="list-style-type: none"> • Long Range Calendar/Work Plan • Strategic Marketing and Communications Plan • Vision Statement • Load Forecast, Implementation Plan, Procurement Approach • Energy Trading and Risk Management Policy 	<ul style="list-style-type: none"> • Review • Recommend* • Update • Review • Presentation 	Woodland
November 16, 2017	Board	<ul style="list-style-type: none"> • Load Forecasts/Procurement Approach • Introduction - Energy Trading and Risk Policies • Customer and Data Services Pre-Launch Activity • Outreach Plan • Outreach Materials (e.g. web site) • Wholesale Energy Risk and Trading Policies • Discussion re: VCEA Bylaws or Policies 	<ul style="list-style-type: none"> • Approve • Review • Review • Approve • Approve • Approve • Review 	Woodland BOS Chambers
November 27, 2017	Advisory Committee – On Call	<ul style="list-style-type: none"> • Power Mix Targets • Reserve Policy • Wholesale Energy Risk and Trading Policies 	<ul style="list-style-type: none"> • Review, refer to sub-group • Review, refer to sub-group • Review, refer to sub-group 	Davis
December 4, 2017	Advisory Committee	<ul style="list-style-type: none"> • Reserve Policy • Energy Trading/Risk Management Policies • Power Mix Targets 	<ul style="list-style-type: none"> • Recommend* • Recommend* • Recommend* 	Davis
December 14, 2017	Board	<ul style="list-style-type: none"> • Discuss Power Mix Targets • Financials/Adopt Reserve Policy – Review • Target Rates for FY 2018-2019 – Approve • Energy Trading and Risk Mgmt Policies – Approve 	<ul style="list-style-type: none"> • Approve • Review • Approve • Approve 	Davis Community Chambers
January 1, 2018	SMUD	<ul style="list-style-type: none"> • Begin power procurements 		

January 8, 2018	Advisory Committee			Woodland
January 11, 2018	Board	<ul style="list-style-type: none"> Review remaining Agency policies 	<ul style="list-style-type: none"> Review 	Woodland BOS Chambers
January 29, 2018	Advisory Committee			Davis
February 8, 2018	Board	<ul style="list-style-type: none"> Approve final power mix Approve remaining Agency policies 	<ul style="list-style-type: none"> Approve Approve 	Davis Community Chambers
February 26, 2018	Advisory Committee			Woodland
March 8, 2018	Board	<ul style="list-style-type: none"> FY 2018-2019 Budget Final Rate Approval 	<ul style="list-style-type: none"> Approve Approve 	Woodland BOS Chambers
April 2, 2018	Advisory Committee	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Davis
April 12, 2018	Board	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Davis Community Chambers
April 30, 2018	Advisory Committee	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Woodland
May 10, 2018	Board	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Woodland BOS Chambers
June 4, 2018	Advisory Committee	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Davis
June 14, 2018	Board	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Davis Community Chambers