

**VALLEY CLEAN ENERGY ALLIANCE
Board of Directors Meeting**

Staff Report - Item 6

TO: VCEA Board

FROM: Alisa Lembke, Board Clerk/Administrative Analyst

SUBJECT: Board and Community Advisory Committee Long-Range Calendars 2019 and DRAFT 2020

DATE: December 12, 2019

Recommendation

Please find attached the Board and Community Advisory Committee long-range calendars for 2019 and 2020 (draft).

VALLEY CLEAN ENERGY

2019 Meeting Dates and *Proposed* Topics – Board and Community Advisory Committee

MEETING DATE		TOPICS	ACTION
January 10, 2019 January 23, 2019	Board WOODLAND	Special Meeting scheduled for Wednesday, January 23rd , at 5:30 p.m. at Yolo County Board of Supervisors Chambers , Woodland <ul style="list-style-type: none"> Procurement Authority / Procure Energy for 2020 Schedule of New Rate Structure / Rebate Program 	<ul style="list-style-type: none"> Action Informational
January 24, 2019	Advisory Committee WOODLAND	Thursday, January 24 th at City of Woodland Council Chambers, Woodland <ul style="list-style-type: none"> Preliminary Discussion on New Rate Structure / Rebate Program (Dividend) 	<ul style="list-style-type: none"> Discussion / Formation of Task Group / timeline
February 14, 2019 Cancelled due to lack of quorum	Board DAVIS	<ul style="list-style-type: none"> ERRA/PCIA/PG&E 	<ul style="list-style-type: none"> Discussion
February 28, 2019	Advisory Committee DAVIS	<ul style="list-style-type: none"> New Rate Structure / Dividend Program – Draft Recommendation Net Energy Metering (NEM) Enrollment – Reassessment Updated Outreach Plan / Videoconference with Green Ideals (marketing and outreach) Task Groups – Present Tasks/Projects Update on Regulatory Assistance Project 	<ul style="list-style-type: none"> Action: Draft Recommendation Informational Action: Approve plan / Introduction to Green Ideals Informational Informational
March 14, 2019	Board WOODLAND	<ul style="list-style-type: none"> Preliminary FY19/20 Operating Budget (Regular) New Rate Structure / Dividend Program – Review Preliminary Recommendation and Staff Report 	<ul style="list-style-type: none"> Review Review and provide feedback
March 28, 2019	Advisory Committee WOODLAND	<ul style="list-style-type: none"> New Rate Structure / Dividend Program – Finalize Recommendation Net Energy Metering (NEM) Enrollment – Reassessment Time of Use Rate Classes Long Term Load Forecast – Biannual 2019 Integrated Energy Planning Report 	<ul style="list-style-type: none"> Action: Finalize Recommendation to Board Discussion Discussion Information

		<ul style="list-style-type: none"> • Long Term Renewable Solicitation Short List • Ideas of Possible Local Programs 	<ul style="list-style-type: none"> • Information • Information/Discussion
April 11, 2019	Board DAVIS	<ul style="list-style-type: none"> • Long Term Load Forecast – Biannual 2019 Integrated Energy Planning Report • Long Term Renewable Solicitation Short List 	<ul style="list-style-type: none"> • Information • Information
April 25, 2019	Advisory Committee DAVIS	<ul style="list-style-type: none"> • Net Energy Metering (NEM) Enrollment – Reassessment – Finalize Report and Recommendation • New Rate Structure / Dividend Program – Finalize Report and Recommendation 	<ul style="list-style-type: none"> • Action: Finalize • Action: Finalize
May 9, 2019 Cancelled due to a lack of quorum.	Board WOODLAND	<ul style="list-style-type: none"> • Net Energy Metering (NEM) Enrollment Reassessment CAC Recommendation and Information Presented • Residential Time of Use Rate Classes (PG&E Presentation) • New Rate Structure / Dividend Program • Long Term Renewable Solicitation Short List 	<ul style="list-style-type: none"> • Informational • Informational • Action: Approve • Action: Approve
May 23, 2019	Advisory Committee WOODLAND	<ul style="list-style-type: none"> • PG&E Presentation on Residential Time of Use Rate Classes • Possible Local Programs • Net Energy Metering (NEM) Enrollment Reassessment Report – final review • Information related to 2020 Integrated Resource Plan Update 	<ul style="list-style-type: none"> • Informational • Informational • Action • Informational
June 13, 2019 Monday, June 17, 2019- <i>Special</i> Mtg.	Board DAVIS Woodland	<ul style="list-style-type: none"> • Final Approval of FY19/20 Operating Budget • Net Energy Metering (NEM) Enrollment Reassessment Report from CAC • New Rate Structure / Dividend Program • Long Term Renewable Solicitation Short List • Extension of Waiver of Opt-Out Fees for one more year • Re/Appointment of Members to Community Advisory Committee 	<ul style="list-style-type: none"> • Approval • Action • Action: Approve • Action • Action
June 27, 2019	Advisory Committee DAVIS	<ul style="list-style-type: none"> • Residential Time of Use Rate Classes • Local Resource Development • Information related to 2020 Integrated Resource Plan Update • Local Energy and Efficiency Programs 	<ul style="list-style-type: none"> • Discussion • Discussion • Discussion • Information/Discussion
July 11, 2019	Board WOODLAND	<ul style="list-style-type: none"> • Residential Time of Use – Presentation by PG&E 	<ul style="list-style-type: none"> • Informational

July 25, 2019	Advisory Committee WOODLAND	<ul style="list-style-type: none"> Residential Time of Use Rate Classes Local Resource and Program Development Information related to 2020 Integrated Resource Plan Update Rates and Services Task Group List of Priority Tasks 	<ul style="list-style-type: none"> Discussion Information/Discussion Discussion Information/Discussion
August 8, 2019 Cancelled due to lack of quorum	Board DAVIS		
August 22, 2019	Advisory Committee DAVIS	<ul style="list-style-type: none"> Residential Time of Use Rate Classes – Finalize Report and Recommendation Local Resource Development Revised Procurement Guide – Review 	<ul style="list-style-type: none"> Action: Finalize Discussion Discussion
September 12, 2019	Board WOODLAND	<ul style="list-style-type: none"> Residential Time of Use Rate Classes Report Discussion on River City Bank Revolving Line of Credit Revision to JPA to add Associate Member verbiage 	<ul style="list-style-type: none"> Information/Discussion Discussion Action
September 26, 2019	Advisory Committee WOODLAND	<ul style="list-style-type: none"> Committee Evaluation of Calendar Year End Reschedule November/December CAC meetings Local Renewable Solicitation Update of VCE IRP Process Regulatory/Legislative Close of Session Recap 	<ul style="list-style-type: none"> Discussion Discussion Action Discussion Informational
October 10, 2019 Special Meeting – 3 p.m.	Board DAVIS	<ul style="list-style-type: none"> Approval of FY18/19 Audited Financial Statements (James Marta & Co.) River City Bank Revolving Line of Credit City of Winters Request to Join VCE JPA Net Energy Metering 	<ul style="list-style-type: none"> Action Discussion/Action Action Discussion/Action
October 24, 2019 Cancelled due to lack of quorum Special Meeting scheduled for Tuesday, November 12, 2019	Advisory Committee DAVIS	<ul style="list-style-type: none"> Updated 2021 Short Term Procurement Plan - Recommendation to the Board Update on Integrated Resource Plan Process 	<ul style="list-style-type: none"> Action Informational

November 14, 2019	Board WOODLAND	<ul style="list-style-type: none"> • Update on Integrated Resource Plan Process • Cities of Winters & West Sacramento – Associate Members • Draft Amendment of Implementation Plan • Quarter 3 Procurement Update 	<ul style="list-style-type: none"> • Informational • Informational • Informational • Informational
November 28, 2019 Thanksgiving Holiday – rescheduled	Advisory Committee WOODLAND	<ul style="list-style-type: none"> • Revised Procurement Guide – Finalize Recommendation to Board • Quarter 3 Procurement Update 	<ul style="list-style-type: none"> • Action: Recommendation to Board • Informational
December 5, 2019 (Thursday) Special CAC Meeting	Advisory Committee DAVIS??	<ul style="list-style-type: none"> • Election of Officers for 2020 	<ul style="list-style-type: none"> • Nominations
WORKSHOP Integrated Resource Plan December 9, 2019	WOODLAND Council Chambers, 300 1 st St.	This is a workshop to receive input on proposed updates to Valley Clean Energy’s Integrated Resource Plan.	
December 12, 2019	Board DAVIS	<ul style="list-style-type: none"> • City of Winters Membership/Appointment of Winters Members to Board • Approve Amendment to Implementation Plan • Approve Updates to 2021 Short Term Procurement Plan • River City Bank Revolving Line of Credit • Election of Chair and Vice Chair for 2020 	<ul style="list-style-type: none"> • Action • Action • Action • Action • Nominations
December 26, 2019 Day after Christmas Cancelled	Advisory Committee DAVIS	<ul style="list-style-type: none"> • Election of Officers for 2020 	<ul style="list-style-type: none"> • Nominations
January 9, 2020	Board WOODLAND	<ul style="list-style-type: none"> • Procurement – Short Term Procurement Guide revision and Financial Delegation to procure energy for 2020 (????) • Customer Outreach, Marketing, Programs and SACOG Update 	<ul style="list-style-type: none"> • Action • Informational
January 23, 2020	Advisory Committee WOODLAND	<ul style="list-style-type: none"> • Review and Discuss Task Groups 	<ul style="list-style-type: none"> • Discuss/Action

Board: during 1st Quarter Board to appoint Winters seats to Community Advisory Committee; thereafter, CAC to welcome new Winters Members.

Integrated Resource Plan Schedule:

February 2020: Draft IRP ready / CAC and Public Review

March 2020: VCE Board discussion and feedback on draft IRP and receive CAC Recommendation

April 2020: VCE Board adoption of IRP

May 1, 2020: Filing of IRP due to CPUC

VALLEY CLEAN ENERGY

DRAFT2020 Meeting Dates and *Proposed Topics* – Board and Community Advisory Committee

MEETING DATE		TOPICS	ACTION
January 9, 2020	Board WOODLAND	•	•
January 23, 2020	Advisory Committee WOODLAND	•	•
February 13, 2020	Board DAVIS	•	•
February 27, 2020	Advisory Committee DAVIS (Location subject to change due to IRP Public Workshop)	<ul style="list-style-type: none"> • Task Groups – Present Tasks/Projects • Update on Regulatory Assistance Project • Review Draft Integrated Resource Plan (IRP) / Public Workshop, CAC to provide recommendation 	<ul style="list-style-type: none"> • Informational • Informational • Informational/Action
March 12, 2020	Board WOODLAND	<ul style="list-style-type: none"> • Preliminary FY20/21 Operating Budget (Regular) • Review Draft Integrated Resource Plan and CAC Recommendation • River City Bank Revolving Line of Credit • Appoint City of Winters seats to CAC 	<ul style="list-style-type: none"> • Review • Informational / Action • Action • Action
March 26, 2020	Advisory Committee WOODLAND	<ul style="list-style-type: none"> • Long Term Load Forecast – Biannual 2020 Integrated Energy Planning Report 	<ul style="list-style-type: none"> • Information
April 9, 2020	Board DAVIS	<ul style="list-style-type: none"> • Long Term Load Forecast – Biannual 2020 Integrated Energy Planning Report 	<ul style="list-style-type: none"> • Information

		<ul style="list-style-type: none"> Adoption of Integrated Resource Plan (due May 1, 2020) 	<ul style="list-style-type: none"> Action
April 23, 2020	Advisory Committee DAVIS	<ul style="list-style-type: none"> 	
May 14, 2020	Board WOODLAND	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
May 28, 2020	Advisory Committee WOODLAND	<ul style="list-style-type: none"> Information related to 2021 Integrated Resource Plan Update 	<ul style="list-style-type: none"> Information
June 11, 2020	Board DAVIS	<ul style="list-style-type: none"> Final Approval of FY20/21 Operating Budget Extension of Waiver of Opt-Out Fees for one more year (??) Re/Appointment of Members to Community Advisory Committee 	<ul style="list-style-type: none"> Approval Action Action
June 25, 2020	Advisory Committee DAVIS	<ul style="list-style-type: none"> Information related to 2021 Integrated Resource Plan Update 	<ul style="list-style-type: none"> Discussion
July 9, 2020	Board WOODLAND	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
July 23, 2020	Advisory Committee WOODLAND	<ul style="list-style-type: none"> Information related to 2021 Integrated Resource Plan Update 	<ul style="list-style-type: none"> Discussion
August 13, 2020	Board DAVIS		
August 27, 2020	Advisory Committee DAVIS	<ul style="list-style-type: none"> Revised Procurement Guide – Review 	<ul style="list-style-type: none"> Discussion
September 10, 2020	Board WOODLAND	<ul style="list-style-type: none"> Residential Time of Use Rate Classes Report Discussion on River City Bank Revolving Line of Credit 	<ul style="list-style-type: none"> Information/Discussion Discussion
September 24, 2020	Advisory Committee WOODLAND	<ul style="list-style-type: none"> Committee Evaluation of Calendar Year End (Draft Report) Revised Procurement Guide – Review Draft Recommendation 	<ul style="list-style-type: none"> Discussion Discussion
October 8, 2020	Board DAVIS	<ul style="list-style-type: none"> Approval of FY19/20 Audited Financial Statements (James Marta & Co.) 	<ul style="list-style-type: none"> Action

		<ul style="list-style-type: none"> River City Bank Revolving Line of Credit 	<ul style="list-style-type: none"> Discussion/Action
October 22, 2020	Advisory Committee DAVIS	<ul style="list-style-type: none"> Committee Evaluation of Calendar Year End (Draft Report) Revised Procurement Guide- Review Draft Recommendation 	<ul style="list-style-type: none"> Discussion Discussion
November 12, 2020	Board WOODLAND	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
November 26, 2020 Thanksgiving Holiday – need to reschedule	Advisory Committee WOODLAND	<ul style="list-style-type: none"> Committee Evaluation of Calendar Year End (Draft Report) Revised Procurement Guide – Finalize Recommendation to Board 	<ul style="list-style-type: none"> Discussion Action: Recommendation to Board
December 10, 2020	Board DAVIS	<ul style="list-style-type: none"> Election of Officers for 2020 	<ul style="list-style-type: none"> Nominations
December 24, 2019 Need to reschedule	Advisory Committee DAVIS	<ul style="list-style-type: none"> Election of Officers for 2020 Finalization of Committee Calendar Year End Report 	<ul style="list-style-type: none"> Nominations Approve Report
January 14, 2021	Board WOODLAND	<ul style="list-style-type: none"> Receive CAC Calendar Year End Report Approve Revised Procurement Guide 	<ul style="list-style-type: none"> Receive Report Action
January 28, 2021	Advisory Committee WOODLAND	<ul style="list-style-type: none"> Review and Discuss Task Groups 	<ul style="list-style-type: none"> Discuss/Action