

**VALLEY CLEAN ENERGY ALLIANCE  
Board of Directors Meeting**

**Staff Report - Item 6**

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**TO:** VCEA Board  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** Community Advisory Committee 2020 Long-Range Calendar  
**DATE:** February 13, 2020

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**Recommendation**

Please find attached the Board and Community Advisory Committee long-range calendar for 2020.

Please note that two (2) meetings have been scheduled in the City of Winters:

1. May 14, 2020
2. October 8, 2020

The meetings are scheduled to be held at City of Winters - Police/Fire/Public Safety Facility.

## VALLEY CLEAN ENERGY

### 2020 Meeting Dates and *Proposed* Topics – Board and Community Advisory Committee

MEETING DATE		TOPICS	ACTION
January 9, 2020	<b>Board</b> WOODLAND	•	•
January 23, 2020	<b>Advisory Committee</b> WOODLAND	•	•
February 13, 2020	<b>Board</b> DAVIS	• Power Purchase Agreement	• Action
February 27, 2020	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Task Groups – Present Tasks/Projects</li> <li>• Update on Regulatory Assistance Project</li> </ul>	<ul style="list-style-type: none"> <li>• Informational</li> <li>• Informational</li> </ul>
March 12, 2020	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Preliminary FY20/21 Operating Budget (Regular)</li> <li>• River City Bank Revolving Line of Credit</li> <li>• Appoint City of Winters seats to CAC</li> <li>• Power Purchase Agreement</li> </ul>	<ul style="list-style-type: none"> <li>• Review</li> <li>• Action</li> <li>• Action</li> <li>• Action</li> </ul>
March 26, 2020	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Long Term Load Forecast – Biannual 2020 Integrated Energy Planning Report</li> <li>• Review Draft Integrated Resource Plan (IRP) / Public Workshop, CAC to provide recommendation</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Informational/Action</li> </ul>
April 9, 2020	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• Review Draft Integrated Resource Plan and CAC Recommendation</li> <li>• Long Term Load Forecast – Biannual 2020 Integrated Energy Planning Report</li> <li>• Adoption of Integrated Resource Plan (due May 1, 2020)</li> </ul>	<ul style="list-style-type: none"> <li>• Informational / Action</li> <li>• Information</li> <li>• Action</li> </ul>
April 23, 2020	<b>Advisory Committee</b> DAVIS	•	

May 14, 2020	<b>Board</b> WINTERS	•	•
May 28, 2020	<b>Advisory Committee</b> WOODLAND	• Information related to 2021 Integrated Resource Plan Update	• Information
June 11, 2020	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• Final Approval of FY20/21 Operating Budget</li> <li>• Extension of Waiver of Opt-Out Fees for one more year (??)</li> <li>• Re/Appointment of Members to Community Advisory Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Approval</li> <li>• Action</li> <li>• Action</li> </ul>
June 25, 2020	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Information related to 2021 Integrated Resource Plan Update</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> <li>•</li> </ul>
July 9, 2020	<b>Board</b> WOODLAND	•	•
July 23, 2020	<b>Advisory Committee</b> WOODLAND	• Information related to 2021 Integrated Resource Plan Update	• Discussion
August 13, 2020	<b>Board</b> DAVIS		
August 27, 2020	<b>Advisory Committee</b> DAVIS	• Revised Procurement Guide – Review	• Discussion
September 10, 2020	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Residential Time of Use Rate Classes Report</li> <li>• Discussion on River City Bank Revolving Line of Credit</li> </ul>	<ul style="list-style-type: none"> <li>• Information/Discussion</li> <li>• Discussion</li> </ul>
September 24, 2020	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Committee Evaluation of Calendar Year End (Draft Report)</li> <li>• Revised Procurement Guide – Review Draft Recommendation</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• Discussion</li> </ul>
October 8, 2020	<b>Board</b> WINTERS	<ul style="list-style-type: none"> <li>• Approval of FY19/20 Audited Financial Statements (James Marta &amp; Co.)</li> <li>• River City Bank Revolving Line of Credit</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Discussion/Action</li> </ul>
October 22, 2020	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Committee Evaluation of Calendar Year End (Draft Report)</li> <li>• Revised Procurement Guide- Review Draft Recommendation</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• Discussion</li> </ul>

November 12, 2020	<b>Board</b> WOODLAND	•	•
<del>November 26, 2020</del> Thanksgiving Holiday – Rescheduled to 3 <sup>rd</sup> Thursday, November 19, 2020	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Committee Evaluation of Calendar Year End (Draft Report)</li> <li>• Revised Procurement Guide – Finalize Recommendation to Board</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• Action: Recommendation to Board</li> </ul>
December 10, 2020	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• Election of Officers for 2020</li> </ul>	<ul style="list-style-type: none"> <li>• Nominations</li> </ul>
<del>December 24, 2020</del> Rescheduled to 3 <sup>rd</sup> Thursday, December 17, 2020	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Election of Officers for 2020</li> <li>• Finalization of Committee Calendar Year End Report</li> </ul>	<ul style="list-style-type: none"> <li>• Nominations</li> <li>• Approve Report</li> </ul>
January 14, 2021	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Receive CAC Calendar Year End Report</li> <li>• Approve Revised Procurement Guide</li> </ul>	<ul style="list-style-type: none"> <li>• Receive Report</li> <li>• Action</li> </ul>
January 28, 2021	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Review and Discuss Task Groups</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss/Action</li> </ul>