

**VALLEY CLEAN ENERGY ALLIANCE  
Board of Directors Meeting**

**Staff Report - Item 6**

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**TO:** VCEA Board  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** Board and Community Advisory Committee 2020 Long-Range Calendar  
**DATE:** January 9, 2020

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**Recommendation**

Please find attached the Board and Community Advisory Committee long-range calendar for 2020.

## VALLEY CLEAN ENERGY

### 2020 Meeting Dates and *Proposed* Topics – Board and Community Advisory Committee

MEETING DATE		TOPICS	ACTION
January 9, 2020	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>2019 Year End Review</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> </ul>
January 23, 2020	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
February 13, 2020	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>Peak Day Pricing Update</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> </ul>
February 27, 2020	<b>Advisory Committee</b> DAVIS (Location subject to change due to IRP Public Workshop)	<ul style="list-style-type: none"> <li>Task Groups – Present Tasks/Projects</li> <li>Update on Regulatory Assistance Project</li> <li>Review Draft Integrated Resource Plan (IRP) / Public Workshop, CAC to provide recommendation</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information</li> <li>Information/Action</li> </ul>
March 12, 2020	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>Preliminary FY20/21 Operating Budget (Regular)</li> <li>Review Draft Integrated Resource Plan and CAC Recommendation</li> <li>River City Bank Revolving Line of Credit</li> <li>Appoint City of Winters seats to CAC</li> <li>Approve continuation of Peak Day Pricing Pilot Program</li> <li>UltraGreen (100% Renewable) Costs and Benefits Information to Local Governments</li> <li>Review and approve the updated <i>Valley Clean Energy Strategic Marketing &amp; Communications Plan</i>.</li> </ul>	<ul style="list-style-type: none"> <li>Review</li> <li>Information/Action</li> <li>Action</li> <li>Action</li> <li>Action</li> <li>Information</li> <li>Action</li> </ul>
March 26, 2020	<b>Advisory Committee</b>	<ul style="list-style-type: none"> <li>Long Term Load Forecast – Biannual 2020 Integrated Energy Planning Report</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> </ul>

	WOODLAND		
April 9, 2020	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• Long-Term Renewable Solicitation Short List results and pending recommendation to Board (for later approval) to continue long-term renewable procurement efforts beyond the initial effort with a focus on local renewable</li> <li>• Long Term Load Forecast – Biannual 2020 Integrated Energy Planning Report</li> <li>• Adoption of Integrated Resource Plan (due May 1, 2020)</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> <li>• Action</li> </ul>
April 23, 2020	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>•</li> </ul>	
May 14, 2020	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Update on Long Term renewable short list</li> <li>• Re/Appointment of Members to Community Advisory Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Action</li> </ul>
May 28, 2020	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Information related to 2021 Integrated Resource Plan Update</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> </ul>
June 11, 2020	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• Final Approval of FY20/21 Operating Budget</li> <li>• Extension of Waiver of Opt-Out Fees for one more year</li> <li>• Approval of Amendment #1 to the VCE Wholesale Energy Risk Management Policy</li> <li>• Update on Long Term Renewable Solicitation Short List</li> </ul>	<ul style="list-style-type: none"> <li>• Approval</li> <li>• Action</li> <li>• Action</li> <li>•</li> <li>• Information</li> </ul>
June 25, 2020	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Information related to 2021 Integrated Resource Plan Update</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> <li>•</li> </ul>
July 9, 2020	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Approve Valley Clean Energy’s final tariff sheets effective July 1, 2020.</li> <li>• 2020 Integrated Resource Plan Overview</li> <li>• Second Quarter 2020 Procurement Update</li> <li>• Bi-annual Enterprise Risk Management (ERM) report.</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Information</li> <li>• Information</li> <li>• Information</li> </ul>
July 23, 2020	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Information related to 2021 Integrated Resource Plan Update</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> </ul>

August 13, 2020	<b>Board</b> DAVIS		
August 27, 2020	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>Revised Procurement Guide – Review</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> </ul>
September 10, 2020	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>Residential Time of Use Rate Classes Report</li> <li>Discussion on River City Bank Revolving Line of Credit</li> <li>VCE Triennial Data Privacy Audit report – 2019</li> <li>VCE 2019 Power Content Label and Ultra Green product for 2019</li> <li>Delegation for procuring 2022 price hedging energy</li> <li>Long-Term Renewable solicitation update</li> </ul>	<ul style="list-style-type: none"> <li>Information/Discussion</li> <li>Discussion</li> <li>Information</li> <li>Action</li> <li>Action</li> <li>Information</li> </ul>
September 24, 2020	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>Committee Evaluation of Calendar Year End (Draft Report)</li> <li>Revised Procurement Guide – Review Draft Recommendation</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Discussion</li> </ul>
October 8, 2020	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>Approval of FY19/20 Audited Financial Statements (James Marta &amp; Co.)</li> <li>River City Bank Revolving Line of Credit</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Discussion/Action</li> </ul>
October 22, 2020	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>Committee Evaluation of Calendar Year End (Draft Report)</li> <li>Revised Procurement Guide- Review Draft Recommendation</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Discussion</li> </ul>
November 12, 2020	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>Receive Third Quarter 2019 Procurement Update</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> </ul>
<del>November 26, 2020</del> Thanksgiving Holiday – need to reschedule	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>Committee Evaluation of Calendar Year End (Draft Report)</li> <li>Revised Procurement Guide – Finalize Recommendation to Board</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Action: Recommendation to Board</li> </ul>
December 10, 2020	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>2020 year end review</li> <li>Election of Board Chair and Vice Chair EOfficers for 2020</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Nominations</li> </ul>
December 24, 2019 Need to reschedule	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>Election of Officers for 2020</li> <li>Finalization of Committee Calendar Year End Report</li> </ul>	<ul style="list-style-type: none"> <li>Nominations</li> <li>Approve Report</li> </ul>

January 14, 2021	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Receive CAC Calendar Year End Report</li> <li>• Approve Revised Procurement Guide</li> </ul>	<ul style="list-style-type: none"> <li>• Receive Report</li> <li>• Action</li> </ul>
January 28, 2021	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Review and Discuss Task Groups</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss/Action</li> </ul>