

**VALLEY CLEAN ENERGY ALLIANCE  
Board of Directors Meeting**

**Staff Report - Item 5**

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**TO:** Valley Clean Energy Alliance Board of Directors  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** Community Advisory Committee 2020 Long-Range Calendar  
**DATE:** August 13, 2020

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**Recommendation**

Please find attached the Board and Community Advisory Committee long-range calendar for 2020.

## VALLEY CLEAN ENERGY

### 2020 Meeting Dates and Proposed Topics – Board and Community Advisory Committee

MEETING DATE		TOPICS	ACTION
January 9, 2020	Board WOODLAND	•	•
January 23, 2020	Advisory Committee WOODLAND	•	•
February 13, 2020	Board DAVIS	• Power Purchase Agreement	• Action
February 27, 2020	Advisory Committee DAVIS	• Task Groups – Present Tasks/Projects • Update on Regulatory Assistance Project	• Informational • Informational
March 12, 2020	Board WOODLAND	• Preliminary FY20/21 Operating Budget (Regular) • GHG-free attributes • Local/Regional Renewable RFO solicitation	• Review • Action • Informational
Monday, March 23, 2020 CANCELLED	Board WOODLAND	• Strategic Plan • To be rescheduled for a future date	• Discussion/Action
March 26, 2020 IRP workshop CANCELLED	Advisory Committee WOODLAND	• Integrated Resource Plan (IRP) workshop (to be rescheduled - due date is now September 1, 2020)	• Information
April 9, 2020 Via Teleconference	Board DAVIS	• Local / Regional Renewable Request for Offers (RFO) solicitation • River City Bank Revolving Line of Credit • Power Purchase Agreement	• Action  • Action • Action
April 23, 2020 Via Teleconference	Advisory Committee DAVIS	• Review Task Groups' projects/tasks "charge" for 2020	• Action

May 14, 2020 Via Teleconference	<b>Board</b> WINTERS	<ul style="list-style-type: none"> <li>• Power Purchase Agreement - YCFCWCD</li> <li>• Greenhouse Gas (GHG)-free attributes</li> <li>• Update on FY20/21 Operating Budget</li> </ul>	<ul style="list-style-type: none"> <li>• Approval</li> <li>• Action</li> <li>• Informational</li> </ul>
May 28, 2020 Via Teleconference IRP Workshop	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Integrated Resource Plan (IRP) Public Workshop, CAC to provide recommendation</li> </ul>	<ul style="list-style-type: none"> <li>• Information / Discussion</li> </ul>
June 11, 2020 Via Teleconference	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• Final Approval of FY20/21 Operating Budget</li> <li>• Extension of Waiver of Opt-Out Fees for one more year</li> <li>• Re/Appointment of Members to Community Advisory Committee and Appoint City of Winters seats to CAC</li> <li>• SMUD Amendment to Contract re: VCE Collections Policy</li> <li>• Update on Integrated Resource Plan Public Workshop</li> </ul>	<ul style="list-style-type: none"> <li>• Approval</li> <li>• Action</li> <li>• Action</li> <li>• Action</li> <li>• Informational</li> </ul>
June 25, 2020 Via Teleconference	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Update on the Integrated Resource Plan (IRP) Process</li> <li>• Update on Request for Offers</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> </ul>
July 9, 2020 Via Teleconference	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Update on draft Integrated Resource Plan (IRP due 9/1/20)</li> <li>• Renewable Portfolio Standard (RPS) Procurement Plan</li> <li>• River City Bank Line of Credit</li> </ul>	<ul style="list-style-type: none"> <li>• Informational</li> <li>• Action/Informational</li> <li>• Action</li> </ul>
July 23, 2020 Via Teleconference	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Draft Integrated Resource Plan (due 9/1/20) and CAC recommendation to Board</li> <li>• Defining local renewable resources</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Discussion</li> </ul>
August 13, 2020 Via Teleconference	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• Adoption of Integrated Resource Plan (due 9/1/2020)</li> <li>• Receive SMUD CPI Increase Amendment</li> <li>• Strategic Plan update</li> <li>• VCE's response to Environmental and Social Justice issues</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Action</li> <li>• Informational</li> <li>• Informational</li> </ul>
August 27, 2020 Via Teleconference	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Revised Procurement Guide – Review</li> <li>• Strategic Plan update</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• Informational</li> </ul>
September 10, 2020 Via Teleconference	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Delegation of Contracting Authority</li> <li>• River City Bank Revolving Line of Credit</li> <li>• Residential Time of Use Rate Classes Report</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Action</li> <li>• Information/Discussion</li> </ul>

		<ul style="list-style-type: none"> <li>Strategic Plan draft</li> <li>Certification of Standard and UltraGreen Products</li> </ul>	<ul style="list-style-type: none"> <li>Discussion/possible Action</li> <li>Action</li> </ul>
September 24, 2020 Via Teleconference	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>Committee Evaluation of Calendar Year End (Draft Report)</li> <li>Revised Procurement Guide – Review Draft Recommendation</li> <li>Strategic Plan draft</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Discussion</li> <li>Discussion</li> </ul>
October 8, 2020	<b>Board</b> WINTERS	<ul style="list-style-type: none"> <li>Approval of FY19/20 Audited Financial Statements (James Marta &amp; Co.)</li> <li>River City Bank Revolving Line of Credit</li> <li>Adoption of Strategic Plan</li> <li>Enterprise Risk Management Report</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Discussion/Action</li> <li>Action</li> <li>Information</li> </ul>
October 22, 2020	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>Committee Evaluation of Calendar Year End (Draft Report)</li> <li>Revised Procurement Guide- Review Draft Recommendation</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Discussion</li> </ul>
November 12, 2020	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<del>November 26, 2020</del> Thanksgiving Holiday – Rescheduled to 3 <sup>rd</sup> Thursday, November 19, 2020	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>Committee Evaluation of Calendar Year End (Draft Report)</li> <li>Revised Procurement Guide – Finalize Recommendation to Board</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Action: Recommendation to Board</li> </ul>
December 10, 2020	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>Election of Officers for 2020</li> </ul>	<ul style="list-style-type: none"> <li>Nominations</li> </ul>
<del>December 24, 2020</del> Rescheduled to 3 <sup>rd</sup> Thursday, December 17, 2020	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>Election of Officers for 2020</li> <li>Finalization of Committee Calendar Year End Report</li> </ul>	<ul style="list-style-type: none"> <li>Nominations</li> <li>Approve Report</li> </ul>
January 14, 2021	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>Receive CAC Calendar Year End Report</li> <li>Approve Revised Procurement Guide</li> </ul>	<ul style="list-style-type: none"> <li>Receive Report</li> <li>Action</li> </ul>
January 28, 2021	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>Review and Discuss Task Groups</li> </ul>	<ul style="list-style-type: none"> <li>Discuss/Action</li> </ul>

Note: CalCCA Annual Meeting 11/16-11/18, San Jose. CANCELLED