

**VALLEY CLEAN ENERGY ALLIANCE**

**Staff Report - Item 5**

---

**TO:** Board of Directors

**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst

**SUBJECT:** Board and Community Advisory Committee **2020** and **2021** Long-Range Calendar

**DATE:** December 10, 2020

---

**Recommendation**

Please find attached portions of the **2020** the Board and Community Advisory Committee long-range calendar and the **2021** *long-range calendar*.

## VALLEY CLEAN ENERGY

### 2020 Meeting Dates and Proposed Topics – Board and Community Advisory Committee

MEETING DATE		TOPICS	ACTION
October 8, 2020 Via Teleconference	<b>Board</b> <del>WINTERS</del>	<ul style="list-style-type: none"> <li>Approval of FY19/20 Audited Financial Statements (James Marta &amp; Co.)</li> <li>Adoption of 3 year Strategic Plan</li> <li>Adoption of Statement on Environmental Justice Issues</li> <li>Long term energy procurement update</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Action</li> <li>Action</li> <li>Informational</li> </ul>
October 22, 2020 Via Teleconference 4 P.M. START TIME	<b>Advisory Committee</b> <del>DAVIS</del>	<ul style="list-style-type: none"> <li>Committee Evaluation of Calendar Year End (Draft Report)</li> <li>Quarterly Power Procurement / Renewable Portfolio Standard Update</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Informational</li> </ul>
November 12, 2020 Via Teleconference	<b>Board</b> <del>WOODLAND</del>	<ul style="list-style-type: none"> <li>Certification of Power Content Label</li> <li>Power Purchase Agreements</li> <li>Financial Load Forecast</li> <li>FY2019/2020 Allocation of Net Margin</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Action</li> <li>Informational</li> <li>Action</li> </ul>
<del>November 26, 2020</del> Thanksgiving Holiday – Rescheduled to 3 <sup>rd</sup> Thursday, November 19, 2020 Via Teleconference	<b>Advisory Committee</b> <del>WOODLAND</del>	<ul style="list-style-type: none"> <li>Committee Evaluation of Calendar Year End (Draft Report)</li> <li>Review CAC Charge (updated 11/15/2018)</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Discussion</li> </ul>
December 10, 2020 Via Teleconference	<b>Board</b> <del>DAVIS</del>	<ul style="list-style-type: none"> <li>Enterprise Risk Management Report</li> <li>Receive CAC 2020 Calendar Year End Report</li> <li>Election of Officers for 2020 (at end of agenda)</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> <li>Receive Report</li> <li>Nominations / Action</li> </ul>
<del>December 24, 2020</del> Rescheduled to 3 <sup>rd</sup> Thursday, December 17, 2020 Via Teleconference	<b>Advisory Committee</b> <del>DAVIS</del>	<ul style="list-style-type: none"> <li>Revised and Updated CAC “Charge”</li> <li>Discuss 2021 Task Group(s) formation</li> <li>Review Revised Procurement Guide</li> <li>Election of Officers for 2021 (at end of agenda)</li> </ul>	<ul style="list-style-type: none"> <li>Action: Recommendation to Board</li> <li>Discussion</li> <li>Action: Recommendation to Board</li> <li>Nominations/Action</li> </ul>

## VALLEY CLEAN ENERGY

### 2021 Meeting Dates and Proposed Topics – Board and Community Advisory Committee

MEETING DATE		TOPICS	ACTION
January 14, 2021	Board WOODLAND	<ul style="list-style-type: none"> <li>Oaths of Office for Board Members</li> <li>Approve Updated CAC Charge</li> <li>Approve Revised Procurement Guide</li> <li>Treasurer Function / Investment</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Action</li> <li>Action</li> <li>Informational</li> </ul>
January 28, 2021	Advisory Committee WOODLAND	<ul style="list-style-type: none"> <li>Task Groups – Present Tasks/Projects</li> <li>Quarterly Power Procurement / Renewable Portfolio Standard Update</li> </ul>	<ul style="list-style-type: none"> <li>Discussion/Action</li> <li>Informational</li> </ul>
February 11, 2021	Board DAVIS	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
February 25, 2021	Advisory Committee DAVIS	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
March 11, 2021	Board WOODLAND	<ul style="list-style-type: none"> <li>Preliminary FY21/22 Operating Budget (Regular)</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Review</li> </ul>
March 25, 2021	Advisory Committee WOODLAND	<ul style="list-style-type: none"> <li>Re/Appointment of Members to Community Advisory Committee</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> </ul>
April 8, 2021	Board DAVIS	<ul style="list-style-type: none"> <li>River City Bank Revolving Line of Credit</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> </ul>
April 22, 2021	Advisory Committee DAVIS	<ul style="list-style-type: none"> <li>Re/Appointment of Members to Community Advisory Committee</li> <li>Quarterly Power Procurement / Renewable Portfolio Standard Update</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Informational</li> </ul>
May 13, 2021	Board WINTERS	<ul style="list-style-type: none"> <li>Update on FY21/22 Operating Budget</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> </ul>
May 27, 2021	Advisory Committee	<ul style="list-style-type: none"> <li>Re/Appointment of Members to Community Advisory Committee</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> </ul>

	WOODLAND		
June 10, 2021	Board DAVIS	<ul style="list-style-type: none"> <li>Final Approval of FY21/22 Operating Budget</li> <li>Receive Enterprise Risk Management Report</li> <li>Extension of Waiver of Opt-Out Fees for one more year</li> <li>Re/Appointment of Members to Community Advisory Committee</li> <li>SMUD CPI Increase Amendment</li> </ul>	<ul style="list-style-type: none"> <li>Approval</li> <li>Informational</li> <li>Action</li> <li>Action</li> <li>Action</li> </ul>
June 24, 2021	Advisory Committee DAVIS	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
July 8, 2021	Board WOODLAND	<ul style="list-style-type: none"> <li>Renewable Portfolio Standard (RPS) Procurement Plan</li> <li>River City Bank Line of Credit</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Action</li> </ul>
July 22, 2021	Advisory Committee WOODLAND	<ul style="list-style-type: none"> <li>Quarterly Power Procurement / Renewable Portfolio Standard Update</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> </ul>
August 12, 2021	Board DAVIS	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
August 26, 2021	Advisory Committee DAVIS	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
September 9, 2021	Board WOODLAND	<ul style="list-style-type: none"> <li>Approval of FY20/21 Audited Financial Statements (James Marta &amp; Co.)</li> <li>River City Bank Revolving Line of Credit</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Action</li> </ul>
September 23, 2021	Advisory Committee WOODLAND		
October 14, 2021	Board WINTERS	<ul style="list-style-type: none"> <li>Financial Load Forecast</li> <li>FY2020/2021 Allocation of Net Margin</li> <li>Receive Update on 3 year Strategic Plan (adopted Oct. 2020)</li> <li>Certification of Standard and UltraGreen Products</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> <li>Action</li> <li>Informational</li> <li>Action</li> </ul>
October 28, 2021	Advisory Committee	<ul style="list-style-type: none"> <li>Receive Financial Load Forecast and Allocation of Net Margin information</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> </ul>

	DAVIS	<ul style="list-style-type: none"> <li>Update on Power Content Label Customer Mailer</li> <li>Committee Evaluation of Calendar Year End</li> <li>Quarterly Power Procurement / Renewable Portfolio Standard Update</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> <li>Discussion</li> <li>Informational</li> </ul>
November 11, 2021 Veterans' Day – Holiday – need to reschedule	Board WOODLAND	<ul style="list-style-type: none"> <li>Certification of Power Content Label</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> </ul>
<del>November 25, 2021</del> Thanksgiving Holiday – Need to reschedule	Advisory Committee WOODLAND	<ul style="list-style-type: none"> <li>Committee Evaluation of Calendar Year End</li> <li>Review Revised Procurement Guide</li> </ul>	<ul style="list-style-type: none"> <li>Discussion/Action</li> <li>Action: Recommendation to Board</li> </ul>
December 9, 2021	Board DAVIS	<ul style="list-style-type: none"> <li>Receive Enterprise Risk Management Report</li> <li>Approve Revised Procurement Guide</li> <li>Receive CAC 2021 Calendar Year End Report</li> <li>Election of Officers for 2022</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> <li>Action</li> <li>Receive</li> <li>Nominations</li> </ul>
December 23, 2021 Reschedule??	Advisory Committee DAVIS	<ul style="list-style-type: none"> <li>Discuss 2022 Task Group(s) formation</li> <li>Election of Officers for 2022</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Nomination</li> </ul>
January 13, 2022	Board WOODLAND	<ul style="list-style-type: none"> <li>Oaths of Office for Board Members</li> <li>Approve Updated CAC Charge (tentative)</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Action</li> </ul>
January 27, 2022	Advisory Committee WOODLAND	<ul style="list-style-type: none"> <li>Quarterly Power Procurement / Renewable Portfolio Standard Update</li> </ul>	<ul style="list-style-type: none"> <li>Informational</li> </ul>

Note: CalCCA Annual Meeting EARLY November