

**VALLEY CLEAN ENERGY ALLIANCE  
Board of Directors Meeting**

**Staff Report - Item 5**

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**TO:** VCEA Board  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** Community Advisory Committee 2020 Long-Range Calendar  
**DATE:** April 9, 2020

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**Recommendation**

Please find attached the Board and Community Advisory Committee long-range calendar for 2020.

## VALLEY CLEAN ENERGY

### 2020 Meeting Dates and *Proposed* Topics – Board and Community Advisory Committee

| MEETING DATE   |   | TOPICS  | ACTION                                  |
|--|---|---|---|
| January 9, 2020  | Board<br>WOODLAND   | •   | •                                       |
| January 23, 2020   | Advisory<br>Committee<br>WOODLAND   | •   | •                                       |
| February 13, 2020  | Board<br>DAVIS  | • Power Purchase Agreement  | • Action                                |
| February 27, 2020  | Advisory<br>Committee<br>DAVIS  | • Task Groups – Present Tasks/Projects<br>• Update on Regulatory Assistance Project   | • Informational<br>• Informational      |
| March 12, 2020   | Board<br>WOODLAND   | • Preliminary FY20/21 Operating Budget (Regular)<br>• GHG-free attributes<br>• Local/Regional Renewable RFO solicitation                            | • Review<br>• Action<br>• Informational |
| Monday,<br>March 23, 2020<br>Special Board<br>Meeting / Strategic<br>Planning<br>CANCELLED | Board<br>WOODLAND<br>Community<br>& Senior<br>Center,<br>Meeting<br>Room #3 | • Strategic Plan<br>• To be rescheduled for a future date   | • Discussion/Action                     |
| March 26, 2020<br>IRP workshop<br>CANCELLED  | Advisory<br>Committee<br>WOODLAND   | • Integrated Resource Plan (IRP) workshop (to be rescheduled -<br>due date is now September 1, 2020)  | • Information                           |
| April 9, 2020<br>Via Teleconference  | Board<br>DAVIS  | • Local / Regional Renewable Request for Officers (RFO)<br>solicitation<br>• River City Bank Revolving Line of Credit<br>• Power Purchase Agreement | • Action<br><br>• Action<br>• Action    |

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| April 23, 2020<br>Via Teleconference           | <b>Advisory<br/>Committee</b><br>DAVIS    | <ul style="list-style-type: none"> <li>Review Task Groups' projects/tasks "charge" for 2020</li> </ul>   | <ul style="list-style-type: none"> <li>Action</li> </ul>                                      |
| May 14, 2020<br>Possibly via<br>Teleconference | <b>Board</b><br>WINTERS                   | <ul style="list-style-type: none"> <li>Appoint City of Winters seats to CAC</li> </ul>   | <ul style="list-style-type: none"> <li>Action</li> </ul>                                      |
| May 28, 2020                                   | <b>Advisory<br/>Committee</b><br>WOODLAND | <ul style="list-style-type: none"> <li>Information related to 2021 Integrated Resource Plan Update</li> <li>Review Draft Integrated Resource Plan (IRP) / Public Workshop, CAC to provide recommendation</li> </ul>  | <ul style="list-style-type: none"> <li>Information</li> <li>Informational / Action</li> </ul> |
| June 11, 2020                                  | <b>Board</b><br>DAVIS                     | <ul style="list-style-type: none"> <li>Final Approval of FY20/21 Operating Budget</li> <li>Extension of Waiver of Opt-Out Fees for one more year (??)</li> <li>Re/Appointment of Members to Community Advisory Committee</li> <li>Review Draft Integrated Resource Plan and CAC Recommendation (IRP due 9/1/20)</li> <li></li> </ul> | <ul style="list-style-type: none"> <li>Approval</li> <li>Action</li> <li>Action</li> </ul>    |
| June 25, 2020                                  | <b>Advisory<br/>Committee</b><br>DAVIS    | <ul style="list-style-type: none"> <li>Information related to 2021 Integrated Resource Plan Update</li> </ul>  | <ul style="list-style-type: none"> <li>Discussion</li> </ul>                                  |
| July 9, 2020                                   | <b>Board</b><br>WOODLAND                  | <ul style="list-style-type: none"> <li>Adoption of Integrated Resource Plan (due September 1, 2020)</li> </ul>   | <ul style="list-style-type: none"> <li>Action</li> </ul>                                      |
| July 23, 2020                                  | <b>Advisory<br/>Committee</b><br>WOODLAND | <ul style="list-style-type: none"> <li>Information related to 2021 Integrated Resource Plan Update</li> </ul>  | <ul style="list-style-type: none"> <li>Discussion</li> </ul>                                  |
| August 13, 2020                                | <b>Board</b><br>DAVIS                     |  |   |
| August 27, 2020                                | <b>Advisory<br/>Committee</b><br>DAVIS    | <ul style="list-style-type: none"> <li>Revised Procurement Guide – Review</li> </ul>   | <ul style="list-style-type: none"> <li>Discussion</li> </ul>                                  |
| September 10, 2020                             | <b>Board</b><br>WOODLAND                  | <ul style="list-style-type: none"> <li>Residential Time of Use Rate Classes Report</li> <li>Discussion on River City Bank Revolving Line of Credit</li> </ul>  | <ul style="list-style-type: none"> <li>Information/Discussion</li> <li>Discussion</li> </ul>  |
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|---|---------------------------------------|--|---|
| September 24, 2020  | <b>Advisory Committee</b><br>WOODLAND | <ul style="list-style-type: none"> <li>• Committee Evaluation of Calendar Year End (Draft Report)</li> <li>• Revised Procurement Guide – Review Draft Recommendation</li> </ul>      | <ul style="list-style-type: none"> <li>• Discussion</li> <li>• Discussion</li> </ul>                      |
| October 8, 2020   | <b>Board</b><br>WINTERS               | <ul style="list-style-type: none"> <li>• Approval of FY19/20 Audited Financial Statements (James Marta &amp; Co.)</li> <li>• River City Bank Revolving Line of Credit</li> </ul>     | <ul style="list-style-type: none"> <li>• Action</li> <li>• Discussion/Action</li> </ul>                   |
| October 22, 2020  | <b>Advisory Committee</b><br>DAVIS    | <ul style="list-style-type: none"> <li>• Committee Evaluation of Calendar Year End (Draft Report)</li> <li>• Revised Procurement Guide- Review Draft Recommendation</li> </ul>       | <ul style="list-style-type: none"> <li>• Discussion</li> <li>• Discussion</li> </ul>                      |
| November 12, 2020   | <b>Board</b><br>WOODLAND              | <ul style="list-style-type: none"> <li>•</li> </ul>  | <ul style="list-style-type: none"> <li>•</li> </ul>   |
| <del>November 26, 2020</del><br>Thanksgiving Holiday – Rescheduled to 3 <sup>rd</sup> Thursday, November 19, 2020 | <b>Advisory Committee</b><br>WOODLAND | <ul style="list-style-type: none"> <li>• Committee Evaluation of Calendar Year End (Draft Report)</li> <li>• Revised Procurement Guide – Finalize Recommendation to Board</li> </ul> | <ul style="list-style-type: none"> <li>• Discussion</li> <li>• Action: Recommendation to Board</li> </ul> |
| December 10, 2020   | <b>Board</b><br>DAVIS                 | <ul style="list-style-type: none"> <li>• Election of Officers for 2020</li> </ul>  | <ul style="list-style-type: none"> <li>• Nominations</li> </ul>   |
| <del>December 24, 2020</del><br>Rescheduled to 3 <sup>rd</sup> Thursday, December 17, 2020                        | <b>Advisory Committee</b><br>DAVIS    | <ul style="list-style-type: none"> <li>• Election of Officers for 2020</li> <li>• Finalization of Committee Calendar Year End Report</li> </ul>                                      | <ul style="list-style-type: none"> <li>• Nominations</li> <li>• Approve Report</li> </ul>                 |
| January 14, 2021  | <b>Board</b><br>WOODLAND              | <ul style="list-style-type: none"> <li>• Receive CAC Calendar Year End Report</li> <li>• Approve Revised Procurement Guide</li> </ul>  | <ul style="list-style-type: none"> <li>• Receive Report</li> <li>• Action</li> </ul>                      |
| January 28, 2021  | <b>Advisory Committee</b><br>WOODLAND | <ul style="list-style-type: none"> <li>• Review and Discuss Task Groups</li> </ul>   | <ul style="list-style-type: none"> <li>• Discuss/Action</li> </ul>  |

Note: CalCCA Annual Meeting 11/16-11/18, San Jose.