

# VALLEY CLEAN ENERGY ALLIANCE

## Staff Report – Item 4

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**TO:** Board of Directors  
**FROM:** Alisa Lembke, Board Clerk / Administrative Analyst  
**SUBJECT:** Approval of Minutes from December 10, 2020 Board Meeting  
**DATE:** January 21, 2021

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### RECOMMENDATION

Receive, review and approve the attached December 10, 2020 Board meeting Minutes.



**MINUTES OF THE VALLEY CLEAN ENERGY ALLIANCE  
BOARD OF DIRECTORS REGULAR MEETING  
THURSDAY, DECEMBER 10, 2020**

The Board of Directors of the Valley Clean Energy Alliance duly noticed their regular meeting scheduled for Thursday, November 12, 2020 at 4:01 p.m., to be held via Zoom teleconference. Chairperson Don Saylor established that there was a quorum present and began the meeting at 4:00 p.m.

Board Members Present: Don Saylor, Dan Carson, Tom Stallard, Gary Sandy, Wade Cowan, Lucas Frerichs, Jesse Loren

Members Absent: Angel Barajas

Approval of Agenda Motion made by Director Loren to approve the December 10, 2020 agenda, seconded by Director Stallard. Motion passed unanimously with Director Barajas absent.

Public Comment Chair Saylor opened the floor for public comment. There are no written or verbal comments.

Approval of Consent Agenda / Resolution 2020-035 There were no items pulled from the consent agenda. Motion made by Director Stallard to approve the consent agenda, seconded by Director Sandy. Motion passed with Director Barajas absent. There were no written or verbal public comments. The following items were approved, ratified, and/or received:

4. November 12, 2020 Board meeting Minutes;
5. 2020 and 2021 Long Range Calendar;
6. Financial Updated – October 31, 2020 (unaudited) financial statement;
7. Legislative update provided by Pacific Policy Group;
8. December 2, Regulatory update provided by Keyes & Fox;
9. December 2, 2020 Customer Enrollment Update;
10. Community Advisory Committee November 19, 2020 meeting summary; and,
11. Amendment 21 to Task Order 4 of the Sacramento Municipal Utilities District agreement – operational staff extension of Director of Finance and Internal Operations as Resolution 2030-035.

Item 12: Approve 2021 Legislative Platform Interim General Manager Mitch Sears introduced this item and reminded those present that the board at their July 8, 2020 meeting adopted VCE's first legislative platform at which time Staff reported that the legislative platform would be updated in late 2020 in advance of the next legislative session to reflect ongoing and new legislative priorities. Mr. Sears introduced VCE's lobbyist consultant, Mark Fenstermaker of Pacific Policy Group. Mr. Fenstermaker reviewed the updates reflecting additions to the existing



legislative platform, including VCE's 3-year Strategic Plan and Environmental Justice statement, for the Board's consideration of adoption.

The Board briefly discussed the draft updated legislative platform and the future topics of the upcoming legislative session. There were no verbal or written public comments. Two additions were requested: 1) add "assistance" to section "6. COVID-19 Response", last sentence "..., assistance to avoid..." and 2) add either "adapt to" or "respond to" section "9. Environmental Justice, b. ...vulnerable communities to 'adapt to' or 'respond to' the impacts of climate change."

Motion made by Director Frerichs to approve the 2021 Legislative Platform with the two additions, seconded by Director Loren. Motion passed by the following vote:

AYES: Saylor, Carson, Stallard, Cowan, Frerichs, Sandy, Loren  
NOES: None  
ABSENT: Barajas  
ABSTAIN: None

Item 13: Receive and file 2020 VCE Enterprise Risk Management Report.  
(Informational)

VCE Staff George Vaughn presented a summary of VCE's 2020 Bi-annual Enterprise Risk Management (ERM) report. There were no questions from the Board and there were no verbal or written public comments. Mr. Sears informed the Board that Staff will get back to regular and time ERM reports. The Board accepted the bi-annual ERM report presented.

Item 14: Receive Community Advisory Committee 2020 Year End Report.  
(Informational)

Mr. Sears introduced Community Advisory Committee (CAC) Chair Yvonne Hunter. Ms. Hunter informed those present that the 2020 Report summarizes CAC's actions and Task Group activities over the past year. Ms. Hunter highlighted several major accomplishments. She complimented the volunteer CAC members and the collaborative nature of VCE Staff in working with the CAC.

CAC Vice Chair Marsha Baird informed those present that the CAC is looking towards the formation of 2021 CAC task groups at their next meeting and welcome any suggestions or input from the Board.

Item 15: Receive VCE marketing and outreach 2020 year-end review presentation.  
(Informational)

There were no written public comments.

Mr. Sears introduced VCE's Director of Customer Care and Outreach, Rebecca Boyles, who reviewed slides of the past year's marketing and outreach accomplishments and reviewed ongoing marketing and outreach efforts of enrolling City of Winters customers.

Director Loren thanked Ms. Boyles for the 2020 year-end review presentation. She strongly supports VCE's recently adopted Environmental Justice statement and is happy that City of Winters has an energy choice.



Director Frerichs commented that both the Environmental Justice statement and Strategic Plan goals, such as the decarbonization roadmap are positive for VCE and its customers. He commented that the SACOG grant with its electric vehicle improvements throughout Yolo County should be included in the marketing and outreach plan for 2021. Mr. Sears informed those present that construction of the EV charging stations are anticipated to start in the first quarter of 2021 with outreach efforts in the works.

- Item 16: Election of 2021 BCE Board Chair and Vice Chair (Effective January 2021).
- Director Stallard nominated Dan Carson to serve as the 2021 Chair of the VCE Board, seconded by Director Frerichs. Motion passed with Director Carson abstaining and Director Barajas absent.
- Director Cowan nominated Jesse Loren to serve as the 2021 Vice Chair of the VCE Board, seconded by Director Sandy. Motion passed with Director Loren abstaining and Director Barajas absent.
- Board Member and Staff Announcements
- The Directors and VCE Staff thanked Chair Saylor for serving as VCE's Board Chair in 2020 and, congratulated Directors Carson and Loren for serving as Chair and Vice Chair in 2021.
- Director Stallard informed those present that seven (7) Tesla super chargers were installed at the Gateway Mall near Target and Costco in Woodland. Next Tuesday the Woodland City Council will adopt Board Committee assignments and he announced that Councilmember Mayra Vega will be assigned to the VCE Board.
- Chair Saylor reviewed all of VCE's accomplishments during the past year and thanked the Board, CAC and Staff for their leadership and work.
- Adjournment
- Chair Saylor adjourned the meeting at 5:19 p.m. The next Board meeting is scheduled for Thursday, January 14, 2021 at 4 p.m. via teleconference.

Alisa M. Lembke  
VCEA Board Secretary