

VALLEY CLEAN ENERGY ALLIANCE

Staff Report – Item 14

TO: Valley Clean Energy Alliance Board of Directors

FROM: Mitch Sears, Sustainability Manager, City of Davis

SUBJECT: Discussion Regarding Regular Board Meeting Schedule and Location

DATE: December 13, 2016

Recommendation

Provide direction regarding day, time and location of regular Board of Directors meetings for the Valley Clean Energy Alliance (VCEA).

Analysis and Discussion

Section 3.8 of the Joint Exercise of Powers Agreement relating to and creating the Valley Clean Energy Alliance, provides that the date, hour and place of each regular meeting of the Board of Directors shall be fixed by resolution or ordinance of the Board. Staff suggests the Board consider either a single set location or set a regular alternating location for the Board meetings. Staff is seeking feedback on meeting location(s) and direction from Board members regarding their availability for monthly, evening meetings at a set time and day each month.

Environmental Review

The establishment of the schedule for regular meetings of the VCEA Board is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to the CEQA guidelines as it is not a “project” but is an organization or administrative activity that will not result in direct or indirect physical changes in the environment (14 Cal Code Regs, 15378(b)).