

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report – Item 12**

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**TO:** Community Advisory Committee  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** Board and CAC 2020 Long Range Calendar  
**DATE:** October 22, 2020

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Please find attached the 2020 Board and Community Advisory Committee (CAC) Long Range Calendar. It lists upcoming meetings and proposed topics for discussion. Please make suggestions if there are topics you wish to add.

As a reminder, the November and December 2020 meetings have been scheduled for the 3<sup>rd</sup> Thursday of the month:

Thursday, **November 19**, 2020 at 5 p.m.

Thursday, **December 17**, 2020 at 5 p.m.

**Attachment:**

1. 2020 Board and CAC Long Range Calendar

## VALLEY CLEAN ENERGY

### 2020 Meeting Dates and Proposed Topics – Board and Community Advisory Committee

MEETING DATE		TOPICS	ACTION
January 9, 2020	Board WOODLAND	•	•
January 23, 2020	Advisory Committee WOODLAND	•	•
February 13, 2020	Board DAVIS	• Power Purchase Agreement	• Action
February 27, 2020	Advisory Committee DAVIS	• Task Groups – Present Tasks/Projects • Update on Regulatory Assistance Project	• Informational • Informational
March 12, 2020	Board WOODLAND	• Preliminary FY20/21 Operating Budget (Regular) • GHG-free attributes • Local/Regional Renewable RFO solicitation	• Review • Action • Informational
Monday, March 23, 2020 CANCELLED	Board WOODLAND	• Strategic Plan • To be rescheduled for a future date	• Discussion/Action
March 26, 2020 IRP workshop CANCELLED	Advisory Committee WOODLAND	• Integrated Resource Plan (IRP) workshop (to be rescheduled - due date is now September 1, 2020)	• Information
April 9, 2020 Via Teleconference	Board DAVIS	• Local / Regional Renewable Request for Offers (RFO) solicitation • River City Bank Revolving Line of Credit • Power Purchase Agreement	• Action  • Action • Action
April 23, 2020 Via Teleconference	Advisory Committee DAVIS	• Review Task Groups' projects/tasks "charge" for 2020	• Action

May 14, 2020 Via Teleconference	<b>Board</b> WINTERS	<ul style="list-style-type: none"> <li>• Power Purchase Agreement - YCFCWCD</li> <li>• Greenhouse Gas (GHG)-free attributes</li> <li>• Update on FY20/21 Operating Budget</li> </ul>	<ul style="list-style-type: none"> <li>• Approval</li> <li>• Action</li> <li>• Informational</li> </ul>
May 28, 2020 Via Teleconference IRP Workshop	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Integrated Resource Plan (IRP) Public Workshop, CAC to provide recommendation</li> </ul>	<ul style="list-style-type: none"> <li>• Information / Discussion</li> </ul>
June 11, 2020 Via Teleconference	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• Final Approval of FY20/21 Operating Budget</li> <li>• Extension of Waiver of Opt-Out Fees for one more year</li> <li>• Re/Appointment of Members to Community Advisory Committee and Appoint City of Winters seats to CAC</li> <li>• SMUD Amendment to Contract re: VCE Collections Policy</li> <li>• Update on Integrated Resource Plan Public Workshop</li> </ul>	<ul style="list-style-type: none"> <li>• Approval</li> <li>• Action</li> <li>• Action</li> <li>• Action</li> <li>• Informational</li> </ul>
June 25, 2020 Via Teleconference	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Update on the Integrated Resource Plan (IRP) Process</li> <li>• Update on Request for Offers</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> </ul>
July 9, 2020 Via Teleconference	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Update on draft Integrated Resource Plan (IRP due 9/1/20)</li> <li>• Renewable Portfolio Standard (RPS) Procurement Plan</li> <li>• River City Bank Line of Credit</li> </ul>	<ul style="list-style-type: none"> <li>• Informational</li> <li>• Action/Informational</li> <li>• Action</li> </ul>
July 23, 2020 Via Teleconference	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Draft Integrated Resource Plan (due 9/1/20) and CAC recommendation to Board</li> <li>• Defining local renewable resources</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Discussion</li> </ul>
August 13, 2020 Via Teleconference	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• Adoption of Integrated Resource Plan (due 9/1/2020)</li> <li>• Receive SMUD CPI Increase Amendment</li> <li>• Strategic Plan update</li> <li>• VCE's response to Environmental and Social Justice issues</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Action</li> <li>• Informational</li> <li>• Informational</li> </ul>
August 27, 2020 Via Teleconference	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Strategic Plan update</li> <li>• Draft Statement Environmental and Social Justice Issues</li> </ul>	<ul style="list-style-type: none"> <li>• Informational</li> <li>• Discussion</li> </ul>
September 10, 2020 Via Teleconference	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Delegation of Contracting Authority</li> <li>• River City Bank Revolving Line of Credit</li> <li>• Strategic Plan update</li> <li>• Draft Statement Environmental and Social Justice Issues</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Action</li> <li>• Discussion</li> <li>• Discussion</li> </ul>

September 24, 2020 Via Teleconference	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Committee Evaluation of Calendar Year End (Draft Report)</li> <li>• Strategic Plan draft – seek recommendation to Board from CAC</li> <li>• Draft Statement Environmental and Social Justice Issues – seek recommendation to the Board from CAC</li> <li>• Long term procurement update</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• Discussion/Action</li> <li>• Discussion/Action</li> <li>• Informational</li> </ul>
October 8, 2020 Via Teleconference	<b>Board</b> WINTERS	<ul style="list-style-type: none"> <li>• Approval of FY19/20 Audited Financial Statements (James Marta &amp; Co.)</li> <li>• Adoption of 3 year Strategic Plan</li> <li>• Adoption of Statement on Environmental Justice Issues</li> <li>• Long term energy procurement update</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Action</li> <li>• Action</li> <li>• Informational</li> </ul>
October 22, 2020 Via Teleconference 4 P.M. START TIME	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Committee Evaluation of Calendar Year End (Draft Report)</li> <li>• Quarterly Power Procurement / Renewable Portfolio Standard Update</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• Informational</li> </ul>
November 12, 2020 Via Teleconference	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Enterprise Risk Management Report</li> <li>• Certification of Power Content Label</li> </ul>	<ul style="list-style-type: none"> <li>• Informational</li> <li>• Action</li> </ul>
<del>November 26, 2020</del> Thanksgiving Holiday – Rescheduled to 3 <sup>rd</sup> Thursday, November 19, 2020 Via Teleconference	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Committee Evaluation of Calendar Year End (Draft Report)</li> <li>• Revised Procurement Guide – Finalize Recommendation to Board</li> <li>• Review CAC Charge (updated 11/15/2018)</li> <li>• Discuss 2021 Task Group(s) formation</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• Action: Recommendation to Board</li> <li>• Discussion</li> <li>• Discussion</li> </ul>
December 10, 2020 Via Teleconference	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• Election of Officers for 2020 (at end of agenda)</li> </ul>	<ul style="list-style-type: none"> <li>• Nominations / Action</li> </ul>
<del>December 24, 2020</del> Rescheduled to 3 <sup>rd</sup> Thursday, December 17, 2020 Via Teleconference	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Election of Officers for 2020 (at end of agenda)</li> <li>• Finalization of Committee Calendar Year End Report</li> <li>• Finalize revision to CAC Charge/Recommendation to Board</li> <li>• Discuss 2021 Task Group(s) formation</li> </ul>	<ul style="list-style-type: none"> <li>• Nominations / Action</li> <li>• Action - Approve Report</li> <li>• Action</li> <li>• Discussion</li> </ul>
January 14, 2021 Via Conference	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Receive CAC Calendar Year End Report</li> <li>• Approve Updated CAC Charge</li> <li>• Approve Revised Procurement Guide</li> </ul>	<ul style="list-style-type: none"> <li>• Receive Report</li> <li>• Action</li> <li>• Action</li> </ul>
January 28, 2021 Via Teleconference	<b>Advisory Committee</b>	<ul style="list-style-type: none"> <li>• Discuss/Finalize 2021 Task Group formation</li> </ul>	<ul style="list-style-type: none"> <li>• Discuss/Action</li> <li>• Informational</li> </ul>

WOODLAND

- Quarterly Power Procurement / Renewable Portfolio Standard Update