

VALLEY CLEAN ENERGY ALLIANCE

Staff Report – Item 12

TO: Valley Clean Energy Alliance Board of Directors

FROM: Mitch Sears, Interim General Manager

SUBJECT: Transmittal of Community Advisory Committee Report – October 1, 2018
meeting summary

DATE: October 18, 2018

This report transmits the Community Advisory Committee's Report regarding its October 1, 2018 meeting.

Attachment

1. CAC Report

Valley Clean Energy Alliance

Community Advisory Committee (CAC) Report to the Board

Summary of October 1st CAC Meeting

- CAC Progress Report, First Year, Launch Phase
 - Reviewed first draft of progress report with members. Discussed revisions and plan for finalization at next CAC meeting.
 - The report summarizes the main activities and issues addressed by the Committee during the first year. Further, the report makes suggestions for the Board to consider regarding priorities the CAC thinks appropriate to address in the coming year.

- CAC Administration
 - Reviewed draft of revised Charge for CAC. Plan to finalize at next CAC meeting.
 - Discussed recruitment process for new CAC members. Staff will draft a job description and application for new members which will be presented at October 18th Board meeting.
 - CAC will address terms (which CAC members will end their term in 2019, 2020, and 2021) at next (October 29th) CAC meeting.
 - CAC will elect officers for 2019 at December CAC meeting.
 - CAC will review the need for task groups at January CAC meeting.