

# VALLEY CLEAN ENERGY ALLIANCE

## Staff Report – Item 10

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**TO:** Valley Clean Energy Alliance Board of Directors

**FROM:** Lisa Limcaco, Finance and Operations Director, VCEA  
Mitch Sears, Interim General Manager, VCEA

**SUBJECT:** Contract Extensions

**DATE:** January 23, 2019

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### **RECOMMENDATION:**

Authorize the Interim General Manager to extend the following VCEA's existing contracts to June 30, 2019:

1. LEAN Energy
2. Donald Dame, Consultant

### **BACKGROUND & DISCUSSION:**

The contracts with LEAN Energy and Consultant Donald Dame were to terminate on or around VCEA's launch date, which was in June 2018. On September 13, 2018, the Board extended both contracts to terminate on December 31, 2018. LEAN Energy continues to provide Staff with CCA support services post-launch and in cultivating new opportunities to grow VCEA as a Joint Powers Agency. Approximately \$7,800 remains on LEAN Energy's contract as of December 31, 2018.

Donald Dame continues to provide professional consulting services, technical review, electric utility expertise, and program implementation assistance among other related skills. Approximately \$3,600 remains on the contract as of December 31, 2018.

### **CONCLUSION:**

Staff continues to use these consultant services with monies available within the contract terms and recommends to the Board that the two contract terms expire on June 30, 2019.