

MINUTES OF THE VALLEY CLEAN ENERGY ALLIANCE

Advisory Committee

August 22, 2017

The advisory committee of the Valley Clean Energy Alliance meeting began at 5:00pm in the Community Chambers Conference Room at 23 Russel Boulevard, Davis, CA 95616.

Committee Members Present: Mark Aulman, Marsha Baird, Amanda Beck, Gerry Braun, Tom Flynn, Yvonne Hunter, Lorenzo Kristov, Christine Shewmaker, David Springer

Committee Members Absent: None

Introductions All Committee members introduced themselves.

Approval of Agenda The Committee approved the agenda by consensus.

Review of VCEA Advisory Committee Establishment Documentation Regina Espinoza provided copies of the Advisory Committee Establishment Staff report from the December 13, 2016 VCEA Board meeting. Also provided was a copy of the VCEA Advisory Committee Charge Staff report from the July 25, 2016 VCEA Board meeting. The purpose of the committee as described in the July Staff report was reviewed.

Initial Task Direction Per Board of Directors The purpose of the committee as described in the July Staff report was reviewed. The 4 bullets under the purpose were also discussed.

Discussion on Development of Draft For the Advisory Committee Advisory Committee members reviewed the Implementation Plan Preview and discussed that the committee would like to achieve the directive of the Board by interfacing, evaluating and making recommendations to staff and the Board. The point was made that the charge would be organic and might change over Time. The Advisory Committee would review the TEA technical study as needed. The Committee requested the opportunity to engage with vendors on select items. The idea of the Business Planning at a strategic level planning was brought up. A member noted that although the plan was not currently in the immediate scope, it could be at a later time. A draft charge based on the discussion, would be put together by R. Espinoza and circulated for the next meeting.

Mitch Sears gave an update on the CEO search per a question raised by a member. There were a number of qualified candidates, however the Board has not come to terms on a candidate selected.

There was also a suggestion that a Vision Statement should be created. An example of the 2015 City of Davis was discussed. A subcommittee for drafting the Vision Statement is made up of 3 members: L. Kristov, M. Aulman, and M. Baird.

Selection of Chair, Vice-Chair, and Secretary Gerry Braun was nominated as Chair. Amanda Beck moved, seconded by Lorenzo Kristov. Motion passed unanimously. Christine Shewmaker was nominated as Vice-Chair. David Springer moved, seconded by Gerry Braun. Motion passed unanimously.

A secretary would be selected at the next meeting.

Next Meeting

Next agenda would be drafted by Regina Espinoza and reviewed by the Chair prior to the next meeting. The main focus of the next meeting would be the drafting of the charge. The website would reflect the list of Advisory Committee members and Regina Espinoza would also email out a roster. The next meeting will take place on August 29 at 5pm.

Meeting was adjourned at 7:00pm