

**Regular Meeting of the Board of Directors of the
Valley Clean Energy Alliance (VCEA)**

December 13, 2016

5:00 PM

City of Davis, Council Chambers
23 Russell Blvd, Davis CA, 95616

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Mitch Sears, City of Davis Sustainability Program Manager, at least 2 working days before the meeting at (530) 757-5610 or msears@cityofdavis.org.

If you have anything that you wish to be distributed to the Board and included in the official record, please hand it to a member of VCEA staff who will distribute the information to the Board members and other staff.

5:00 PM CALL TO ORDER

- 1. Welcome and Administering of the Oath of Office**
- 2. Roll Call**
- 3. Approval of Agenda and Interim Chair**
- 4. Introduction of the VCEA Implementation Team**
- 5. Public Comment**

This item is reserved for persons wishing to address the Board on any VCEA-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board are customarily limited to two minutes per speaker, but an extension can be provided at the discretion of the Chair.

REGULAR AGENDA

- 6. Election of Officers**
- 7. Approve Program Name and Mission Statement**
- 8. Approve a Conflict of Interest Code for Valley Clean Energy Alliance**

9. VCEA Implementation Update. Topics of discussion include:

- a. Recap of Program Timing/Implementation Steps
- b. City/County Interim Support Roles
- c. Multi-Service RFP - Timing and Process
- d. CEO Search – Timing and Process
- e. JPA Administration

10. Approve Cooperative Service Agreement with City of Davis

11. Approve Cooperative Service Agreement with County of Yolo

12. Approve Agreement for County Interim Fiscal and Treasury Services

13. Approve Establishment of VCEA Advisory Committee

14. Discussion of Regular Meeting Location and Schedule

15. Board Member and Staff Announcements

Action items and reports from members of the Board, including announcements, questions to be referred to staff, future agenda items, and reports on meetings and information which would be of interest to the Board or the public.

16. Adjourn

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. Until VCEA has offices, the Board has designated the Department of Community Development and Sustainability at the City of Davis located at 23 Russell Blvd, Davis, CA for the purpose of making those public records available for inspection. The documents are also available on the City of Davis website located at: <http://cityofdavis.org/city-hall/commissions-and-committees/valley-clean-energy-alliance>