

**MINUTES OF THE VALLEY CLEAN ENERGY ALLIANCE  
BOARD OF DIRECTORS  
May 9, 2017**

The Board of Directors of the Valley Clean Energy Alliance met in a special meeting and regular session beginning at 5:00 p.m. in the Community Chambers, 23 Russell Boulevard, Davis, California, 95616.

Board Members Present: Robb Davis, Lucas Frerichs, Don Saylor

Board Members Absent: Duane Chamberlain

- Approval of Agenda            The Board approved the agenda by consensus.
- Public Comment            None.
- Special Meeting            The Board convened a closed session to discuss the following:
- Closed Session
- Public Employee Appointment: Executive Officer  
                                  Conference with Labor Negotiators  
                                  Agency designated representatives: Don Saylor, VCEA Board Chair;  
                                  Lucas Frerichs, VCEA Board Vice-Chair; Taro Echiburu, Yolo County  
                                  Community Services Director; Regina Espinoza, Yolo County  
                                  Sustainability Coordinator; Harriet Steiner, VCEA Legal Counsel; Eric  
                                  May, VCEA Legal Counsel.
- D. Saylor: There is nothing to report.  
                                  The special meeting was adjourned and regular session convened at 5:36  
                                  p.m.
- Approval of Agenda            L Frerichs moved, seconded by R. Davis, to approve the agenda. Motion  
                                  passed by the following vote:  
                                  Ayes: Davis, Frerichs, Saylor  
                                  Noes: None  
                                  Absent: D. Chamberlain
- Public Comment            Matt Williams member of Fund Balance Subcommittee, Finance and  
                                  Budget Commission, City of Davis, recommend that Board consider  
                                  possibility of the City extending a line of credit to VCEA. This loan could  
                                  be at interest rates that are lower than market rate. Would benefit both  
                                  VCEA and City.
- Approval of Consent Agenda            Valley Clean Energy Alliance Minutes from the meeting of April 11, 2017
- R. Davis moved, seconded by L. Frerichs, to approve the consent agenda  
                                  as listed above. Motion passed by the following vote:

Ayes: Davis, Frerichs, Saylor  
Noes: None  
Absent: D. Chamberlain

Receive Staff  
Update

- a. **Multi-service RFP selection update**

M. Sears: Interviews completed for Tech/Energy Services, Outreach and Data/Call Center categories. Staff to bring recommendations to Board, action on consultant team in June.

R. Davis: Request list of options for Board to use in reviewing vendors to help make selections based on Board policy choices.

M. Sears: Staff will provide more direction, recommendations.
- b. **Banking and credit services update**

Regina Espinoza: RFP closed April 27, 2017. We will convene panel to review the three RFPs received. Staff will have recommendations for the Board in July.

Board member comments:

  - Consider line of credit from participating member as suggested earlier by Mr. Williams
  - Interested in more participation by City of Davis in review process

Staff response:

  - Other CCAs have not used this option because market rates from third-party lenders have been good
  - We will consider line of credit from participating member as we review RFPs
  - City of Davis, Yolo County will be engaged in financial and legal evaluation of RFPs
  - *Municipal financing will have bearing on costs of other services.* RFPs represent bundled services; removing credit piece would affect cost of other services.
- c. **Community outreach/website update**

M. Sears: Per Board's direction to staff to develop VCEA's message for community consumption, we have signed a short-term interim contract with Floyd Communications. Will be updating, improving website.

Board / staff comments:

  - Interested in a separate website; would make VCEA more searchable
  - There is no separate website yet; we are using a webpage in the City of Davis website. There will be more message development *and information on this webpage*
  - Domain names have been procured
- d. **Summer meeting schedule**

M. Sears: Anticipating work ahead, staff is considering increasing number of meetings to two per month during summer to allow more discussion of implementation plan to be submitted to CPUC for review. Will add fourth Tuesday meetings as "on-call" meetings.

Shawn Marshall: Timing depends on other items in the process, such as when CEO starts work.

M. Sears: We'll address calendar and scheduling issues and send out revised schedule.

e. YCPARMIA Insurance Update

M. Sears: YCPARMIA has waived the application fee. Staff will report out about their decision regarding coverage at your June meeting.

Discussion of  
Process and  
Requirements for  
City of  
Woodland's  
Membership in  
VCEA

M. Sears updated Board on status of Woodland's request to join VCEA and outlined the recommended conditions of membership and the process of approval.

Next steps would be:

- Acceptance of Woodland's request by VCEA Board
- Adoption of CCE Ordinance and JPA Resolution by City of Woodland prior to June VCEA meeting
- City of Davis and Yolo County will consider membership request
- Waive 45-day review period
- VCEA Board action in June allowing Woodland to participate in Implementation Plan development

Impact analysis of Woodland's joining VCEA indicates that supply cost will increase slightly, but headroom (difference between money that is available and money that is required for expenses) would increase significantly.

Roberta Childers, City of Woodland: Woodland City Council was unanimously very enthusiastic about moving forward with this. Currently there is no third member lined up yet to serve on the VCEA Advisory Committee. Request that two current ex officio members be made regular members.

L. Frerichs moved, seconded by R. Davis to accept staff recommendations as follows:

1. Accept the City of Woodland's request to join VCEA and forward notice of the request to the Yolo County Board of Supervisors and the Davis City Council.
2. Request that the Board of Supervisors and Davis City Council waive their 45-day review period to allow Woodland to join VCEA prior to the development of the VCEA Implementation Plan.
3. Approve new membership requirements for the City of Woodland

according to the following conditions:

- a. Adopt a resolution to execute the JPA Agreement of VCEA
  - b. City of Woodland adopt a CCE Ordinance
  - c. City of Woodland make a financial contribution equal to that of Yolo County and the City of Davis in the amount of \$500,000 to cover its share of Agency and program implementation costs.
  - d. City of Woodland is requested to designate a staff lead on CCE and continue its public outreach efforts
  - e. Appoint two City Council members to serve on the VCEA Board of Directors
  - f. Appoint the two current ex officio community members (Tom Flynn, Christine Shewmaker) to serve on the VCEA Advisory Committee as regular members, and appoint a third member as soon as possible
4. Schedule action on the City of Woodland request for the June 13, 2017 VCEA Board meeting.

Motion passed by the following vote:

Ayes: Davis, Frerichs, Saylor

Noes: None

Absent: D. Chamberlain

Receive  
Regulatory and  
Legislative  
Update

- a. Regulatory Update  
S. Marshall provided an update on current regulatory proceedings at the California Public Utilities Commission (CPUC).  
S. Marshall introduced attorney Dan Griffiths, who is currently working with Lean Energy US.
- b. Legislative Update  
M. Sears: Staff will check in with legislative and regulatory response subcommittee (Frerichs/Saylor) between now and the next meeting for direction on pending legislation.

Review of Long  
Range Calendar

Accepted as presented.

Board Member  
and Staff  
Announcements

None.

Meeting was adjourned at 6:24 p.m.

Nancy Stephenson  
Interim Board Secretary

